



# MTS

MATA TRIPURA SUNDARI  
OPEN UNIVERSITY

— T R I P U R A —

Established by Government of Tripura & Recognized  
as per Section (2f) of UGC Act, 1956



# ADMISSION BROCHURE 2026 -27

EDUCATION FOR ALL ANYTIME,  
ANYWHERE



## About MTSOU

Mata Tripura Sundari Open University, Udaipur, District Gomati, Tripura was established through an Act of the Government of Tripura and has been notified through Tripura Gazette on the 27th February, 2024.

The mission of the University has been to provide quality education, skill education and training to the youth of the State of Tripura and the adjoining States through open and distance learning, online and e-learning. The Programmes offered are approved by the Apex Bodies of the Government of India, and are recognized by the respective statutory bodies of the Government of India for higher education and employment.

The University aims to develop qualified youth with skill proficiency and competency at different levels as per the National / State qualifications of formal and skill education, to ensure pathways for progression and mobility with flexible learning systems.

Mata Tripura Sundari Open University (MTSOU) is Recognized under UGC 2(f) provisions, the University is committed to providing high-quality distance education in line with national standards. With a vision of fostering multidisciplinary and allied research, MTSOU aims to create a joyful, inclusive, and academically rigorous learning environment.

## Vision of MTSOU

Mata Tripura Sundari Open University has been established with a vision to emerge as one of the foremost institutions of quality in open and distance learning, online and e-learning, skill education, recognized by the respective statutory bodies of the Government. The University aims to develop qualified youth with skill proficiency and competency at different levels as per the National / State qualifications of formal and skill education, to ensure pathways for progression and mobility with flexible learning systems.

# Mission of MTSOU

1. To frame credit framework for competency-based skill and vocational education;
2. To undertake programme for the training and development of faculty members and teachers of the University and other institutions;
3. To create entrepreneurs by providing necessary skill and support;
4. To create an Industry Academia partnership by inviting industry and institutions for mutual benefits;
5. To create and deploy new educational programme to promote creativity, innovation and entrepreneurship for inventing new ways for development and social reconstruction and transformation;
6. To provide a teaching learning pedagogy which combines multiple forms of education and learning pedagogy and delivery (blended or distance or open or online or skill or other) and thus provide a 'Virtual Campus' where students will come together with experienced faculty and industry members to develop and evolve;
7. To provide learning opportunities to wide range of learners representing diverse backgrounds, age groups and socio-economic status and geographic location through a self-paced, self-styled learning environment;
8. To collaborate with other colleges, universities, profit and non-profit organizations, corporates, industry, professional associations or other organizations in India or overseas to conceptualize, design, develop and offer specific education programme, training programme, skilling and exchange programme for students, faculty members and others;
9. To provide flexible and modular learning pathways thereby enabling multi entry and exit option;
10. To provide vertical mobility to students undergoing technical, vocational and skill-based education and training by offering Diploma, Bachelor, Masters and Doctoral programs in high growth sectors and offer various specializations to prepare youth towards gainful employment;
11. To encourage industrial participation through establishment of innovation labs, in-service training centers, workshops and active participation in all aspects of governance, curricula design, skill training, placements, internships, consultancy, joint projects, etc.

# Message of the Vice Chancellor



Prof. (Dr) Masood Parveez,  
Vice Chancellor, MTSOU

Welcome to Mata Tripura Sundari Open University (MTSOU), Tripura, a newly established Open University in the State of Tripura, on the 27th February, 2024 through an Act of the Government of Tripura.

The primary aim of the MTSOU, Tripura has been to provide quality education, skill education and training to the youth of the State of Tripura and the adjoining States through open and distance learning, online and e-learning.

The University aims to develop qualified youth with skill proficiency and competency at different levels as per the National / State qualifications of formal and skill education, to ensure pathways for progression and mobility with flexible learning systems.

The Programmes of the University have been designed by the eminent experts and are developed by the qualified and experienced members of the faculty. The Programmes are approved by the Apex Bodies of the Government of India, and are recognized by the respective statutory bodies of the Government of India for higher education and employment.

We welcome the youth, in - serve personnel, professionals, home – makers to acquire higher education, essential knowledge, competency and skills for their development through the Programmes of MTSOU, Tripura.

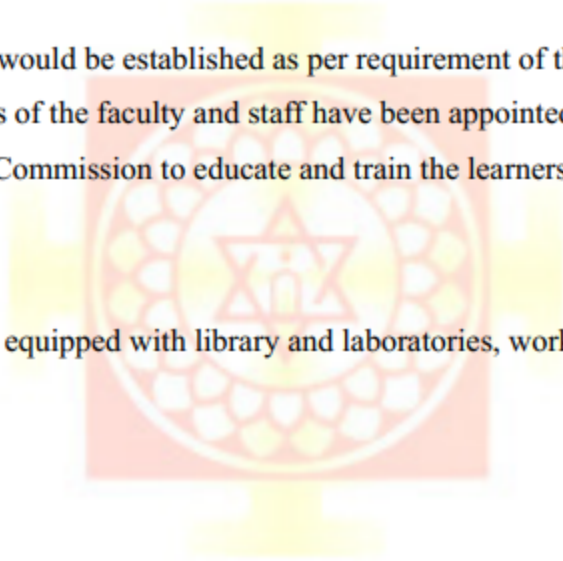
# MTSOU Schools

In order to design, develop and deliver the academic and skill – oriented vocational training programmes, the University has established the following six Schools:

- 1. School of Management Studies and Commerce**
- 2. School of Humanities and Social Sciences**
- 3. School of Computer Science and Information Technology**
- 4. School of Vocational Education and Training**
- 5. School of Tourism and Hospitality Service Management**
- 6. School of Health Sciences**

More Schools of Studies would be established as per requirement of the Programmes. Qualified and experienced members of the faculty and staff have been appointed following the guidelines of the University Grants Commission to educate and train the learners in the respective domain to study / training.

The Schools of Study are equipped with library and laboratories, workshops, etc. for training the learners.



# MTSOU Programmes

## BACHELOR OF ARTS (B.A.) 2026-27

Name of the Programme & Code	Degree	Duration	Sem.	Registration fee	Tuition Fee/Sem.	Exam Fee Rs.	Total in Rs.
Bachelor of Arts (ODL138601)	UG	3 to 6 Years	1	1000	2500	1000	4500
			2	Nil	2500	1000	3500
			3	Nil	2500	1000	3500
			4	Nil	2500	1000	3500
			5	Nil	2500	1000	3500
			6	Nil	2500	1000	3500
<b>Total</b>							22000

## BACHELOR OF BUSINESS ADMINISTRATION (BBA) 2026-27

Name of the Programme & Code	Degree	Duration	Sem.	Registration fee	Tuition Fee/Sem.	Exam Fee/Sem.	Total (in Rs.)
Bachelor of Business Administration (ODL138603)	UG	3 to 6 Years	1	1000	6000	1000	8000
			2	Nil	6000	1000	7000
			3	Nil	6000	1000	7000
			4	Nil	6000	1000	7000
			5	Nil	6000	1000	7000
			6	Nil	6000	1000	7000
<b>Total</b>							43000

## BACHELOR OF COMPUTER APPLICATION (BCA) 2026-27

Name of the Programme Code	Degree	Duration	Sem.	Registration fee	Tuition Fee/Year	Exam Fee/Year	Total (in Rs.)
Bachelor of Computer Science (ODL138604)	UG	3 to 6 Years	1	1000	6000	1000	8000
			2	Nil	6000	1000	7000
			3	Nil	6000	1000	7000
			4	Nil	6000	1000	7000
			5	Nil	6000	1000	7000
			6	Nil	6000	1000	7000
<b>Total</b>							43000

## BACHELOR OF COMMERCE (B.COM) 2026-27

Name of the Programme & Code	Degree	Duration	Sem.	Registration fee	Tuition Fee/Sem.	Exam Fee/Sem.	Total (in Rs.)
Bachelor of Commerce (ODL138602)	UG	3 to 6 Years	1	1000	2500	1000	4500
			2	Nil	2500	1000	3500
			3	Nil	2500	1000	3500
			4	Nil	2500	1000	3500
			5	Nil	2500	1000	3500
			6	Nil	2500	1000	3500
<b>Total</b>							22000

**MASTER OF ARTS (ENGLISH) 2026-27**

Name of the Programme & Code	Degree	Duration	Sem.	Registration Fee	Tuition Fee/Sem.	Exam Fee/Sem.	Total (in Rs.)
Master of Arts (English) (ODL138607)	PG	2 to 4 Years	1	1000	5000	1000	7000
			2	Nil	5000	1000	6000
			3	Nil	5000	1000	6000
			4	Nil	5000	1000	6000
Total							25000

**MASTER OF ARTS (POLITICAL SCIENCE) 2026-27**

Name of the Programme & Code	Degree	Duration	Sem.	Registration Fee	Tuition Fee/Sem.	Exam Fee/Sem.	Total (in Rs.)
Master of Arts (Political Science) (ODL138606)	PG	2 to 4 Years	1	1000	5000	1000	7000
			2	Nil	5000	1000	6000
			3	Nil	5000	1000	6000
			4	Nil	5000	1000	6000
Total							25000

**MASTER OF ARTS (SOCIOLOGY) 2026-27**

Name of the Programme & Code	Degree	Duration	Sem.	Registration Fee	Tuition Fee/Sem.	Exam Fee/Sem.	Total (in Rs.)
Master of Arts (Sociology) (ODL138605)	PG	2 to 4 Years	1	1000	5000	1000	7000
			2	Nil	5000	1000	6000
			3	Nil	5000	1000	6000
			4	Nil	5000	1000	6000
Total							25000

**MASTER OF COMMERCE (M.COM.) 2026-27**

Name of the Programme & Code	Degree	Duration	Sem.	Registration Fee	Tuition Fee/Sem.	Exam Fee/Sem.	Total (in Rs.)
Master of Commerce (ODL138608)	PG	2 to 4 Years	1	1000	5000	1000	7000
			2	Nil	5000	1000	6000
			3	Nil	5000	1000	6000
			4	Nil	5000	1000	6000
Total							25000

**M.B.A (MANAGEMENT STUDIES) 2026-27**

Name of the Programme & Code	Degree	Duration	Sem.	Registration Fee	Tuition Fee/Sem.	Exam Fee/Sem.	Total (in Rs.)
MBA (Management Studies)	PG	2 to 4 Years	1	1000	12000	1000	14000
			2	Nil	12000	1000	13000
			3	Nil	12000	1000	13000
			4	Nil	12000	1000	13000
Total							53000

**MASTER OF COMPUTER APPLICATIONS 2026-27**

Name of the Programme & Code	Degree	Duration	Sem.	Registration Fee	Tuition Fee/Sem.	Exam Fee/Sem.	Total (in Rs.)
Master of Computer Applications	PG	2 to 4 Years	1	1000	14000	1000	16000
			2	Nil	14000	1000	15000
			3	Nil	14000	1000	15000
			4	Nil	14000	1000	15000
Total							61000

**INFORMATION TECHNOLOGY 2026-27**

Name of the Programme	Degree	Duration	Sem.	Registration Fee	Tuition Fee/Sem.	Exam Fee/Sem.	Total (in Rs.)
Information Technology	Certificate Programme	6 Month	1	1000	4000	1000	6000
Total							6000

**ACCOUNTING 2026-27**

Name of the Programme	Degree	Duration	Sem.	Registration Fee	Tuition Fee/Sem.	Exam Fee/Sem.	Total (in Rs.)
Accounting	Certificate Programme	6 Month	1	1000	4000	1000	6000
Total							6000

**ACCOUNTS AND FINANCE 2026-27**

Name of the Programme	Degree	Duration	Sem.	Registration Fee	Tuition Fee/Year	Exam Fee/Year	Total (in Rs.)
Accounts and Finance	Certificate Programme	6 Month	1	1000	4000	1000	6000
Total							6000

**ACCOUNTS AND BUSINESS LAW 2026-27**

Name of the Programme	Degree	Duration	Sem.	Registration Fee	Tuition Fee/Year	Exam Fee/Year	Total (in Rs.)
Accounts and Business Law	Certificate Programme	6 Month	1	1000	4000	1000	6000
Total							6000

**ACCOUNTS AND BUSINESS LAW 2026-27**

Name of the Programme	Degree	Duration	Sem.	Registration Fee	Tuition Fee/Sem.	Exam Fee/Sem.	Total (in Rs.)
Accounts And Business Law	Diploma	1 to 2 Years	1	1000	4000	1000	6000
			2	Nil	4000	1000	5000
Total							11000

**MARKETING And MANAGEMENT 2026-27**

Name of the Programme	Degree	Duration	Sem.	Registration Fee	Tuition Fee/Sem.	Exam Fee/Sem.	Total (in Rs.)
Marketing And Management	Diploma	1 to 2 Years	1	1000	4000	1000	6000
			2	Nil	4000	1000	5000
Total							11000

**ARTIFICIAL INTELLIGENCE AND MACHINE LEARNING 2026-27**

Name of the Programme	Degree	Duration	Sem.	Registration Fee	Tuition Fee/Sem.	Exam Fee/Sem.	Total (in Rs.)
Artificial Intelligence and Machine Learning	Diploma	1 to 2 Years	1	1000	4000	1000	6000
			2	Nil	4000	1000	5000
Total							11000

**BIG DATA AND CLOUD COMPUTING 2026-27**

Name of the Programme	Degree	Duration	Sem.	Registration Fee	Tuition Fee/Year	Exam Fee/Year	Total (in Rs.)
Big Data and Cloud Computing	Diploma	1 to 2 Years	1	1000	4000	1000	6000
			2	Nil	4000	1000	5000
Total							11000

**CYBER SECURITY AND INFORMATION SECURITY 2026-27**

Name of the Programme	Degree	Duration	Sem.	Registration Fee	Tuition Fee/Sem.	Exam Fee/Sem.	Total (in Rs.)
Cyber Security and Information Security	Diploma	1 to 2 Years	1	1000	4000	1000	6000
			2	Nil	4000	1000	5000
Total							11000

**COMPUTER APPLICATION 2026-27**

Name of the Programme	Degree	Duration	Sem.	Registration Fee	Tuition Fee / Sem	Exam Fee / Sem.	Total (in Rs.)
Computer Application	Diploma	1 to 2 Years	1	1000	4000	1000	6000
			2	Nil	4000	1000	5000
Total							11000

**PROFESSIONAL ENGLISH STUDIES 2026-27**

Name of the Programme	Degree	Duration	Sem.	Registration Fee	Tuition Fee / Sem	Exam Fee /Sem.	Total (in Rs.)
Professional English Studies	Diploma	1 to 2 Years	1	1000	4000	1000	6000
			2	Nil	4000	1000	5000
Total							11000

**ECONOMICS, FINANCE AND BUSINESS MANAGEMENT 2026-27**

Name of the Programme	Degree	Duration	Sem.	Registration Fee	Tuition Fee / Sem.	Exam Fee /Sem.	Total (in Rs.)
Economics, Finance and Business Management	Diploma	1 to 2 Years	1	1000	4000	1000	6000
			2	Nil	4000	1000	5000
Total							11000

**BUSINESS MANAGEMENT 2026-27**

Name of the Programme	Degree	Duration	Sem.	Registration Fee	Tuition Fee/Sem.	Exam Fee/Sem.	Total (in Rs.)
Business Management	PG Diploma (Level 6)	1 to 2 Years	1	1000	8000	1000	10000
			2	Nil	8000	1000	9000
Total							19000

**FINANCIAL MANAGEMENT 2026-27**

Name of the Programme	Degree	Duration	Sem.	Registration Fee	Tuition Fee/Sem.	Exam Fee/Sem.	Total (in Rs.)
Financial Management	PG Diploma (Level 6)	1 to 2 Years	1	1000	8000	1000	10000
			2	Nil	8000	1000	9000
Total							19000

**HUMAN RESOURCE MANAGEMENT 2026-27**

Name of the Programme	Degree	Duration	Sem.	Registration Fee	Tuition Fee/Sem.	Exam Fee/Sem.	Total (in Rs.)
Human Resource Management	PG Diploma (Level 6)	1 to 2 Years	1	1000	8000	1000	10000
			2	Nil	8000	1000	9000
Total							19000

**MARKETING MANAGEMENT 2026-27**

Name of the Programme	Degree	Duration	Sem.	Registration Fee	Tuition Fee/Sem.	Exam Fee/Sem.	Total (in Rs.)
Marketing Management	PG Diploma (Level 6)	1 to 2 Years	1	1000	8000	1000	10000
			2	Nil	8000	1000	9000
Total							19000

**OPERATION MANAGEMENT 2026-27**

Name of the Programme	Degree	Duration	Sem.	Registration Fee	Tuition Fee/Sem.	Exam Fee/Sem.	Total (in Rs.)
Operation Management	PG Diploma (Level 6)	1 to 2 Years	1	1000	8000	1000	10000
			2	Nil	8000	1000	9000
Total							19000

**ENGLISH LITERATURE AND LINGUISTIC STUDIES 2026-27**

Name of the Programme	Degree	Duration	Sem.	Registration Fee	Tuition Fee / Sem.	Exam Fee /Sem.	Total (in Rs.)
English Literature and linguistic Studies	PG Diploma (Level 6)	1 to 2 Years	1	1000	8000	1000	10000
			2	Nil	8000	1000	9000
Total							19000

**COMPUTER APPLICATION 2026-27**

Name of the Programme	Degree	Duration	Sem.	Registration Fee	Tuition Fee / Sem.	Exam Fee /Sem.	Total (in Rs.)
Computer Applications	PG Diploma (Level 6)	1 to 2 Years	1	1000	8000	1000	10000
			2	Nil	8000	1000	9000
Total							19000

## Eligibility Criteria

- UG Programmes: 10+2 pass from a recognized board.
- PG Programmes: Graduation in relevant discipline.
- MCA: Graduation in Science or equivalent.
- Diploma & Certificate: 10+2 or equivalent; some allow direct entry after 10th.

## Admission Process

1. Visit the official MTSOU website ([www.mtsou.ac.in](http://www.mtsou.ac.in)) and fill out the online application form.
2. The prospective learners are required to create their user ID and password for logging in the system and upload the required documents along with the submission of the Admission Form.
3. There is no need to send the printed copy of the Admission Form.
4. The Programme fee can be paid online using payment Gateway through net banking, debit/credit card or UPI.
5. A message is sent on the mobile number and email ID registered with the System once admission is confirmed.
6. In case of any discrepancy in the Admission Form, the prospective students are advised to remove the discrepancy within a stipulated time.
7. Failing to do so will lead to rejection of admission form.
8. The prospective learners submitting the Admission Form through this System can download the Prospectus free from MTSOU website <http://www.mtsou.edu.in>.
9. However, fee as prescribed from time to time will be charged as registration fee along with the Programme fee.
10. Upload the required documents and pay the registration fee.
11. Submit the form before the deadline.
12. Admission confirmation will be sent via email/SMS.

# MATA TRIPURA SUNDARI OPEN UNIVERSITY, TRIPURA

## ACADEMIC CALENDAR 2026–27

<b>Sl. No.</b>	<b>ACTIVITIES</b>	<b>Semester August 2026-March 2027</b>	<b>Semester March-July 2027</b>
1	Commencement of the Admissions/Re-Registration	16th August, 2026	November 2026
2	Distribution of Self Learning Material (SLM)	From the 16th October, 2026	January 2027
3	Commencement of the Weekend Theory and Practical Classes	From 25th October, 2026	March 2027
4	Conduct of End Semester Examination	From the 16th February, 2027	July 2027
5	Declaration of Result	15th of March 2027.	25th July 2027



# Syllabus:

## MBA (Management Studies)

### Semester – I

Sl. No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1	MGO-6101	Principles and Practices of Management	4	30	70	100
2	MGO-6102	Managerial Economics	4	30	70	100
3	MGO-6103	Accounting for Managers	4	30	70	100
4	MGO-6104	Business Statistics	4	30	70	100
5	MGO-6101	Communication for Management	4	30	70	100
<b>Total</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

### Semester – II

Sl. No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1	MGO-6201	Entrepreneurship & SMEs Management	4	30	70	100
2	MGO-6202	Business Environment	4	30	70	100
3	MGO-6203	Research Methodology	4	30	70	100
4	MGO-6204	Business Laws	4	30	70	100
5	MGO-6205	Human Resource Management	4	30	70	100
<b>Total</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

### Semester – III

Sl. No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1	MGO-7101	Strategic Management	4	30	70	100
2	MGO-7102	Organizational Behavior	4	30	70	100
3	Three courses from any one area of the specialisation and specialization area will remain the same in the 3rd and 4th Semester		4	30	70	100
4			4	30	70	100
5			4	30	70	100
<b>Total</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

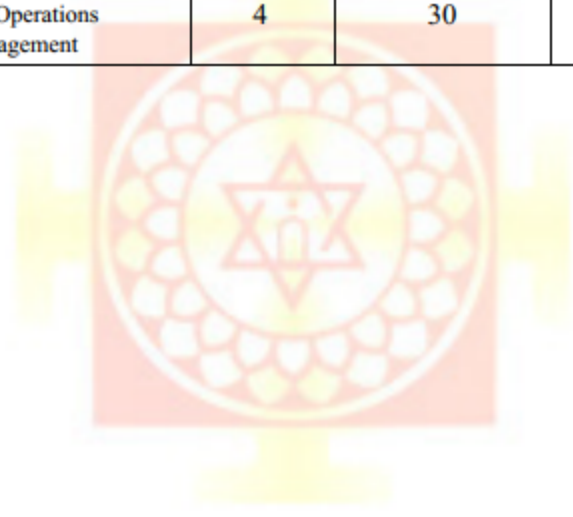
**Any one specialization area to be opted in the 3rd semester**

Marketing						
1	MGO-7111	Marketing Management	4	30	70	100
2	MGO-7112	E-Marketing	4	30	70	100
3	MGO-7113	Retail Management	4	30	70	100

<b>Finance</b>						
1	MGO-7121	Financial Management	4	30	70	100
2	MGO-7122	Security Analysis & Portfolio Management	4	30	70	100
3	MGO-7123	Management of Financial Institutions & Services	4	30	70	100

<b>Human Resource Management</b>						
1	MGO-7131	Industrial Relations & Labour Enactments	4	30	70	100
2	MGO-7132	Global HRM	4	30	70	100
3	MGO-7133	Negotiation & Counseling	4	30	70	100

<b>Operations Management</b>						
1	MGO-7141	Project Management	4	30	70	100
2	MGO-7142	Logistics and Supply Chain Management	4	30	70	100
3	MGO-7143	Advanced Production and Operations Management	4	30	70	100



# Master of Computer Applications

## 1st semester

Sl. No.	Course Code	Course Name	Credits	Marks	Exam Marks	Total
				Max. Marks	Max. Marks	
1	CSM-6111	Data Communication & Computer Networks	4	30	70	100
2	CSM-6112	Computer Organization & Architecture	4	30	70	100
3	ENM-6101	Professional Communication	4	30	70	100
4	CSM-6113	Discrete Mathematics	4	30	70	100
5	CSM-6114	Accountancy and Financial Management	4	30	70	100
6	CSM-6115	Programming with 'C' and Lab	4	30	70	100
<b>Total</b>			<b>22</b>	<b>180</b>	<b>420</b>	<b>600</b>

## 2nd semester

Sl. No.	Course Code	Course Name	Credits	Marks	Exam Marks	Total
				Max. Marks	Max. Marks	
1	CSM-6211	Web Programming	4	30	70	100
2	CSM-6212	Advance Cyber Security	4	30	70	100
3	CSM-6213	Management Information System	4	30	70	100
4	CSM-6214	Design & Analysis of Algorithm	4	30	70	100
5	CSM-6215	Data Structure using C++	4	30	70	100
6	CSM-6251	Data Structure using C++ Lab	4	30	70	100
<b>Total</b>			<b>22</b>	<b>180</b>	<b>420</b>	<b>600</b>

## 3rd semester

Sl. No.	Course Code	Course Name	Credits	Marks	Exam Marks	Total
				Max. Marks	Max. Marks	
1	CSM-7111	Artificial Intelligence and Machine Learning	4	30	70	100
2	CSM-7112	Data Science and Big Data	4	30	70	100
3	CSM-7111	OOP's Technologies and Java Programming	4	30	70	100
4	CSM-7114	Elective - I	4	30	70	100
5	CSM-7151	Java Programming Lab	4	30	70	100
<b>Total</b>			<b>18</b>	<b>150</b>	<b>350</b>	<b>500</b>

**Elective Papers**

Any One Course from the Following 03 (Electives Course - CSM - 7114 / CSM - 7115 / CSM - 7116)

3	CSM-7111	OOP's Technologies and Java Programming	4	30	70	100
4	CSM-7114	Elective - I	4	30	70	100
5	CSM-7151	Java Programming Lab	4	30	70	100

**4th semester**

Sl. No.	Course Code	Course Name	Credits	Marks	Exam Marks	Total
				Max. Marks	Max. Marks	
1	CSM-7211	Big Data Analytics	4	30	70	100
3	CSM-7212 / CSM-7213	Elective - II	4	30	70	100
3	CSM-7251	Python Programming & Lab	4	30	70	100
5	CSM-7291	Project	6	30	70	100
<b>Total</b>			<b>18</b>	<b>120</b>	<b>280</b>	<b>400</b>

**Elective Papers**

Any One Course from the Following 02 (Electives Course - CSM - 7212 / CSM - 7213)

3	CSM-7111	OOP's Technologies and Java Programming	4	30	70	100
4	CSM-7114	Elective - I	4	30	70	100

**Master of Arts in English****Semester – I**

Sl. No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1	ENM-6111	The Structure of Modern English	4	30	70	100
2	ENM-6112	British Prose	4	30	70	100
3	ENM-6113	English Drama	4	30	70	100
4	ENM-6114	British Poetry	4	30	70	100
5	ENM-6115	British Fiction	4	30	70	100
<b>Total</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

**Semester – II**

Sl. No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1	ENM-6211	Fundamentals of Linguistics & ELT	4	30	70	100
2	ENM-6212	Shakespeare	4	30	70	100
3	ENM-6213	Literary Criticism and Theory	4	30	70	100
4	ENM-6214	British Poetry-II	4	30	70	100
5	ENM-6215	British Prose-II	4	30	70	100
<b>Total</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

### Semester – III

Sl. No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1	ENM-7111	Romantic Poetry	4	30	70	100
2	ENM-7112	Twentieth Century Poetry and Drama	4	30	70	100
3	ENM-7113	Indian English Literature	4	30	70	100
4	ENM-7114	American Literature	4	30	70	100
5	ENM-7115 OR ENM-7116 (Elective Courses)	World Literatures OR New Literatures in English	4	30	70	100
<b>Total</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

\*Students are required to choose any one of the courses from ENM-7115 & ENM-7116.

### Semester - IV

Sl. No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1	ENM-7211	Twentieth Century Novels	4	30	70	100
2	ENM-7212	Indian Fiction in English	4	30	70	100
3	ENM-7213	Research Methodology	4	30	70	100
4*	ENM-7214 OR ENM-7215 (Elective Courses)	English Literature from Chaucer to Milton OR American Novel	4	30	70	100
5	ENM-7291	Dissertation	4	30	70	100
<b>Total</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

\*Students are required to choose any one of the courses from ENM-7214 & ENM-7215.

#### **MOOCS:**

The University shall give flexibility in opting for MOOC (Massive Online Open Courses) by the students pertaining to the prescribed curriculum and also the credits earned in the MOOC courses may be dealt as part of the evaluation scheme as per UGC (Open and Distance Learning And Online Programmes) Regulations, 2020.

#### **Syllabi and Course Materials:**

The Syllabi, PPR and Self-Learning Materials (SLMs) are developed mostly by experienced faculty members of Mata Tripura Sundari Open University in consultation with content experts and the same will be forwarded to CIQA and BoS/Academic Council for further suggestions and approval.

## Master of Arts in Sociology

Semester-I						
Sl.No.	Course Code	Course Name	Credit	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1	SOM-6111	Classical Sociological Theories	4	30	70	100
2	SOM-6112	Social Structure	4	30	70	100
3	SOM-6113	Sociology of Kinship	4	30	70	100
4	SOM-6114	Sociology of Religion	4	30	70	100
5	SOM-6115	Social Change and Modernization	4	30	70	100
<b>Total</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

Semester-II						
Sl.No.	Course Code	Course Name	Credit	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1	SOM-6211	Research Methodology	4	30	70	100
2	SOM-6212	Rural Sociology	4	30	70	100
3	SOM-6213	Law and Sociology	4	30	70	100
4	SOM-6214	Medical Sociology	4	30	70	100
5	SOM-6215	Urban Sociology	4	30	70	100
<b>Total</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

Semester-III (Compulsory Papers)						
Sl.No.	Course Code	Course Name	Credit	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1	SOM-7111	Research Methods and Social Statistics	4	30	70	100
2	SOM-7112	Sociological Perspectives on Indian Society	4	30	70	100
3	SOM-7113	Sociology of Education	4	30	70	100
4	SOM-7114	Modern Sociological Thinkers	4	30	70	100
5		Elective Paper	4	30	70	100
<b>Total</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

Semester-III (Elective Papers) (Any One)						
Sl.No.	Course Code	Course Name	Credit	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1	SOM-7115	Social Development	4	30	70	100
2	SOM-7116	Sociology of Economic Development	4	30	70	100

Semester-IV (Compulsory Papers)						
Sl.No.	Course Code	Course Name	Credit	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1	SOM-7211	Contemporary Sociological Thinkers	4	30	70	100
2	SOM-7212	Ecology, Environment and Society	4	30	70	100
3	SOM-7213	Political Sociology	4	30	70	100
4	SOM-7291	Dissertation and Viva-Voce	4	00	100	100
5		Elective Paper	4	30	70	100
<b>Total</b>			<b>20</b>	<b>120</b>	<b>380</b>	<b>500</b>

Semester-IV (Elective Papers) (Any One)						
Sl.No.	Course Code	Course Name	Credit	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1	SOM-7214	Gerontology	4	30	70	100
2	SOM-7215	Social Demography	4	30	70	100

### Master of Arts in Political Science

Semester-I						
Sl.NO.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1.	PLM-6111	Western Political Thought	4	30	70	100
2.	PLM-6112	Politics in India	4	30	70	100
3.	PLM-6113	Indian Political System	4	30	70	100
4.	PLM-6114	Urban Politics in The Age of Globalisation	4	30	70	100

5.	PLM-6115	Contemporary Political Theory	4	30	70	100
<b>TOTAL</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

Semester-II						
SL.NO.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exa Marks	Grand Total
				Max. Marks	Max. Marks	
1.	PLM-6211	Modern Western Political Thought	4	30	70	100
2.	PLM-6212	Comparative Political Analysis	4	30	70	100
3.	PLM-6213	International Politics	4	30	70	100
4.	PLM-6214	Indian Government and Politics	4	30	70	100
5.	PLM-6215	Governance and Public Policy in India	4	30	70	100
<b>TOTAL</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

Semester-III						
SL.NO.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1.	PLM-7111	Democracy in India	4	30	70	100
2.	PLM-7112	Indian Political Thought	4	30	70	100
3.	PLM-7113	Contemporary Debates in Political Theory	4	30	70	100
4.	PLM-7114	Research Methodology	4	30	70	100
5.	PLM-7115 Or PLM-7116 (Elective Course)	Political Sociology: Issues and Concepts Or Gandhi and Peace Studies	4	30	70	100
<b>TOTAL</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

Semester-IV						
SL.NO.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1.	PLM-7211	Contemporary Issues in Global Politics	4	30	70	100
2.	PLM-7212	Public Administration	4	30	70	100

3.	PLM-7213	Gender and Politics	4	30	70	100
4.	PLM-7214 Or PLM-7215 (Elective Course)	Human Rights in India Or Security Studies	4	30	70	100
5.	PLM-7291	Dissertation	4	30	70	100
<b>TOTAL</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

### **Master of Commerce (M.com)**

<b>Semester-I</b>						
Sl.No.	Course Code	Course Name	Credit	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1	MCOM-101	Organization Theory and Behaviour	4	30	70	100
2	MCOM-102	Statistical Analysis	4	30	70	100
3	MCOM-103	Economic Analysis	4	30	70	100
4	MCOM-104	Accounting Theory and Practice	4	30	70	100
5	MCOM-105	Business Communication	4	30	70	100
<b>Total</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

<b>Semester-II</b>						
Sl. No.	Course Code	Course Name	Credit	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1	MCOM- 201	Financial Management and Policy	4	30	70	100
2	MCOM- 202	Business Environment	4	30	70	100
3	MCOM- 203	Research Methodology	4	30	70	100
4	MCOM- 204	Marketing Management	4	30	70	100
5	MCOM- 205	Entrepreneurship and SMEs Management	4	30	70	100
<b>Total</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

Semester-III						
Sl. No.	Course Code	Course Name	Credit	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1	MCOM- 301	Strategic Management	4	30	70	100
2	MCOM- 302	Human Resource Management	4	30	70	100
3	MCOM- 303	Management of financial institutions and services	4	30	70	100
4	MCOM-304	Banking Products and Services	4	30	70	100
5	MCOM- 305	International Business	4	30	70	100
<b>Total</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

Semester-IV						
Sl.No.	Course Code	Course Name	Credit	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1	MCOM - 401	Business Ethics and Corporate Governance	4	30	70	100
2	MCOM - 402	Industrial Relations & Labour Enactments	4	30	70	100
3	MCOM - 403	Security Analysis and Portfolio Management	4	30	70	100
4	MCOM - 404	Working Capital Management	4	30	70	100
5	MCOM - 411	Dissertation	4	0	100	100
<b>Total</b>			<b>20</b>	<b>120</b>	<b>380</b>	<b>500</b>

### MOOCS

The University shall give flexibility in opting for MOOC (Massive Online Open Courses) by the students pertaining to the prescribed curriculum and also the Credits earned in the MOOC courses may be dealt as part of the evaluation scheme as per UGC (Open and Distance Learning Programmes) Regulations, 2020.

### Syllabi and Course Materials

Syllabi, PPR and self-learning materials are developed mostly by experienced faculty members of Mata Tripura Sundari Open University in consultation with contents experts and the same will be forwarded to CIQA and BOS/Academic Council for further suggestions and approval.

## **Bachelor of Arts (B.A)**

### Introduction:

The Mata Tripura Sundari Open University offers 3-Year undergraduate B.A. programme (as per NEP-2020) in five subjects. The subjects are listed below-

1. Hindi
2. English
3. History
4. Political Science

5. Economics

6. Sociology

The minimum credits required for the award of 3-Year UG programme degree are given in **Table-**

**1. Table 1: Credit Requirement for the Award of Degree in Each Category in UGC-NEP, 2020-**

SL. No.	Type of Courses	Credits (3-Year UG)
1.	Major (Core)	60
2.	Minor Stream	24
3.	Interdisciplinary	09
4.	Ability Enhancement Courses (AECs)	08
5.	Skill Enhancement Courses (SECs)	10
6.	Value Added Courses (VACs) (Common for all UG Programmes)	06
7.	Summer Internship	03
<b>Total</b>		<b>120</b>

#### **Curricular Components of 3-Year B.A. Programme:**

The curriculum consists of major stream courses (Core Courses), minor stream courses and Interdisciplinary Courses, language courses, skill enhancement courses, and a set of courses on Environmental Education, Understanding India, Digital and Technological Solutions, Health & Wellness, Yoga Education, and Sports and Fitness (Value Added Courses).

At the end of the second semester, students can decide either to continue with the chosen major or request a change of major course. The minor stream courses include vocational courses which will help the students to equip with job-oriented skills. The details regarding the components are as follows –

**Major Stream (60 credits)** – The discipline or subject of main focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core courses in the major discipline.

**Minor Stream (24 credits)** – It helps a student to gain a broader understanding beyond the major discipline.

**Interdisciplinary (9 credits)** – All UG students are required to undergo 3 introductory-level courses relating to any of the broad disciplines. These courses are intended to broaden the intellectual experience and form part of liberal arts and science education. Students are not allowed to choose or repeat courses already undergone at the higher secondary level (12<sup>th</sup> class or equivalent) in the proposed major and minor stream under this category.

**Ability Enhancement Courses (AEC; 08 credits)** - Students are required to achieve competency in a Modern Indian Language (MIL) and in the English language with special emphasis on language and communication skills.

**Skill Enhancement Courses (SEC; 10 credits)** – These courses are aimed at imparting practical skills, hands-on training, soft skills etc. to enhance the employability of the students.

**Value-Added Courses (VAC) (Common to all UG students; 06 credits)** – The MTSOU offers two VAC courses as follows:

1. Environmental Education
2. Understating India

**Summer Internship:** It will be of 3 credits.

**Note:**

1. The major subject would provide the opportunity for a student to pursue in-depth study of a particular subject or discipline. Students may only be allowed to change major within the broad discipline at the end of the second semester. So, at the end of the second semester, students can decide either to continue with the chosen major or request a change of major.
2. Beyond the major discipline, student would have to choose a minor stream subject for the award of the degree.

**Table 2: The Broad Course Structure of the Undergraduate Programmes**

Semester	DSC/Core Courses	Minor Courses	IDC	AECs (Language)	SECs/ Internship /Dissertation	VACs	Total Credits
I	2 Courses (8 C)	2 Courses (8 C)		1 Course (2 C)	1 Course (2 C)		20
II	2 Courses (8 C)	2 Courses (8 C)		1 Course (2 C)	1 Course (2 C)		20
	<b>Students exiting the programme after securing 40 credits will be awarded UG Certificate in the relevant Discipline/Subject.</b>						40
III	2 Courses (8 C)	1 Course (4 C)		1 Course (2 C)	1 Course (3 C)	1 Course (3 C)	20
IV	2 Courses (8 C)	1 Course (4 C)	-	1 Course (2 C)	1 Course (3 C)	1 Course (3 C)	20
	<b>Students exiting the programme after securing 80 credits will be awarded UG Diploma in the relevant Discipline/Subject.</b>						80

V	4 Courses (14 C)		2 Courses (6 C)	-			20
VI	4 Courses (14 C)		1 Course (3 C)	-	Internship (3 C)		20
	<b>Students who want to undertake 3-year UG programme will be awarded B.A. Degree in the relevant Discipline/Subject upon securing 120 credits.</b>						120
<b>Total</b>	<b>60</b>	<b>24</b>	<b>09</b>	<b>08</b>	<b>10+03</b>	<b>06</b>	<b>120</b>

- \*DSC: Discipline Specific Courses
- \*IDC: Interdisciplinary Courses
- \*AEC: Ability Enhancement Course
- \*SEC: Skill Enhancement Courses
- \*VAC: Value Added Courses

**Note-**

1. Students who opt to exit after completion of the first year and have secured 40 credits will be awarded a **UG certificate**.
2. Students who opt to exit after completion of the second year and have secured 80 credits will be awarded the **UG diploma**.
3. **Students can exit** after completion of six semesters with **120 credits** and will be awarded a **Bachelor's Degree**. For B.A. Programme, a student has to earn minimum 60 credits of core courses (**Major discipline**), 24 credits in **Minor discipline**, 09 credits in **Interdisciplinary** area, 08 credits in **Ability Enhancement Area (AEC)**, 10 credits in **Skill Enhancement Area (SEC)** and 6 credits in two **Value-Added Courses** (3 credits each) and 3 credits in one **internship** course as per the course structure (Table 2).

**Table 3: Evaluation Scheme, NEP, 2020 (Session: 2024-25)**

**Semester-I**

Sl. No.	Course Code	Course Name	Category	Credit	Continuous Assessment Max. Marks	Term End Exam Max. Marks	Total
1		Major (2 Courses)	DSC	4	30	70	100
2			DSC	4	30	70	100
3		Minor(2 courses)	Minor	4	30	70	100
4			Minor	4	30	70	100
5		English-I/Hindi-I	AEC	2	30	70	100
6			SEC	2	30	70	100
		<b>Total Credits</b>		<b>20</b>	<b>180</b>	<b>420</b>	<b>600</b>

### Semester-II

Sl. No.	Course Code	Course Name	Category	Credit	Continuous Assessment Max. Marks	Term End Exam Max. Marks	Total
1		Major (2 courses)	DSC	4	30	70	100
2			DSC	4	30	70	100
3		Minor (2courses)	Minor	4	30	70	100
4			Minor	4	30	70	100
5		English-II/Hindi-II	AEC	2	30	70	100
6			SEC	2	30	70	100
Total Credits				20	180	420	600

### Semester-III

Sl. No.	Course Code	Course Name	Category	Credit	Continuous Assessment Max. Marks	Term End Exam Max. Marks	Total
1		Major (2courses)	DSC	4	30	70	100
2			DSC	4	30	70	100
3		Minor (1course)	Minor	4	30	70	100
4		English-III/Hindi-III	AEC	2	30	70	100
5			SEC	2	30	70	100
6			VAC	3	30	70	100
Total Credits				20	180	420	600

### Semester-IV

Sl. No.	Course Code	Course Name	Category	Credit	Continuous Assessment Max. Marks	Term End Exam Max. Marks	Total
1		Major (2courses)	DSC	4	30	70	100
2			DSC	4	30	70	100
3		Minor (1course)	Minor	4	30	70	100
4		English-IV/Hindi-IV	AEC	2	30	70	100
5			SEC	2	30	70	100
6		Environmental Science	VAC	3	30	70	100
Total Credits				20	180	420	600

**Semester-V**

Sl. No.	Course Code	Course Name	Category	Credit	Continuous Assessment Max. Marks	Term End Exam Max. Marks	Total
1		Major (4 courses)	DSC	4	30	70	100
2			DSC	4	30	70	100
3			DSC	4	30	70	100
4			DSC	2	30	70	100
5			Interdisciplinary	3	30	70	100
6			Interdisciplinary	3	30	70	100
Total Credits				20	180	420	600

**Semester-VI**

Sl. No.	Course Code	Course Name	Category	Credit	Continuous Assessment Max. Marks	Term End Exam Max. Marks	Total
1		Major (4 courses)	DSC	4	30	70	100
2			DSC	4	30	70	100
3			DSC	4	30	70	100
4			DSC	2	30	70	100
5			Interdisciplinary	3	30	70	100
6		Internship	SEC	3	30	70	100
Total Credits				20	180	420	600

**Table 5: Skill Enhancement Courses (SECs):**

Sl. No.	Name of the Course	Course Code
1.	Fundamentals of Computer System and Office Automation	CSB-1101
2.	Reasoning	MMB-1101
3.	अनुवाद विज्ञान एवं व्यावहारिक अभ्यास	HNB-2113
4.	लखन-कौशल (पत्र और निबंध लखन)	HNB-2213
5.	Public speaking and presentation skills	ENB-2113
6.	Technical Writing	ENB-2213
7.	Book Publication Course	SOB-2113

8.	Indian Tribal & Folk Art	SOB-2213
9.	Legislative Practices and Procedures	PLB-2113
10.	Democratic Awareness with Legal Literacy	PLB-2213
11.	Contemporary Economic Issues	ECB-2113
12.	Data Analysis	ECB-2213
13.	Short introduction of Archives and Records	HSB-2113
14.	Culture, Ethics and Values in Ancient Indian Tradition	HSB-2213

**Table 6: Ability Enhancement Courses (AECs):**

Sl. No.	Name of the Course	Course Code
1.	English Communication	ENB-1101
2.	Creative Writing	ENB-1201
3.	Personality development	ENB-2101
4.	Basic Knowledge of English Grammar	ENB-2201
5.	रचनात्मक और समाचार लेखन	HNB-1101
6.	फ़िल्म और मीडिया लेखन	HNB-1201
7.	पटकथा लेखन	HNB-2101
8.	कायलयी लेखन	HNB-2201

**Table 7: Interdisciplinary Courses (IDCs):**

Sl. No.	Name of the Course	Course Code
1.	साहित्य और सिनेमा	HNB-3115
2.	भाषा शिक्षण	HNB-3116
3.	समकालीन कविता में पर्यावरणीय चेतना	HNB-3215
4.	Literature and Ecology	ENB-3115
5.	Feminist Literature	ENB-3116
6.	Literature and Films	ENB-3215
7.	Gender Studies	SOB-3114
8.	Development, Social Policy and Planning	SOB-3115
9.	Sociology of Health	SOB-3214
10.	Political Sociology	PLB-3115
11.	Political Economy	PLB-3116
12.	Political Philosophy	PLB-3215
13.	Environmental Economics	ECB-3115
14.	Economics of Education	ECB-3116
15.	Mathematical Methods in Economics-I	ECB-3215
16.	History and Sociology-Indian Society	HSB-3115
17.	History and Political Science-Development of Indian Constitution	HSB-3116
18.	History and literature- Ancient Indian Buddhism, Jainism, Vedic Literature and Ancient Indian languages and Scripts.	HSB-3215

Sl. No.	Name of the Course	Course Code
1.	Environmental Education	VAC-2101

2.	Understanding India	VAC-2201
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**Table 8: Value-Added Courses (VACs):**

**MOOCS (Massive Online Open Courses):**

The University shall give flexibility in opting for MOOC by the students pertaining to the prescribed curriculum and also the Credits earned in the MOOC courses may be dealt as part of the evaluation scheme as per UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

**Syllabi and Course Materials:**

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**Bachelor of Commerce (B.COM)**

Evaluation Scheme, NEP-2020 (Session: 2025-26)

**Bachelor of Commerce B.Com.**

<b>I – Year : Certificate in Commerce</b>							
<b>Semester-I</b>							
Sl.No.	Course Code	Course Name	Category	Credit	Continuous Assessment Marks	Term End Exam Max. Marks	Total
1	CMB-1111	Business Organisation	DSC	4	30	70	100
2	CMB-1112	Financial Accounting	DSC	4	30	70	100
3	CMB-1113	Business Statistics	Minor	4	30	70	100
4	CMB-1114	Business Economics	Minor	4	30	70	100
5	ENB-1101	English Communication	AEC	2	30	70	100
6	CSB-1101	Fundamentals of Computer System and Office Automation	SEC	2	30	70	100
<b>Total</b>				<b>20</b>	<b>180</b>	<b>420</b>	<b>600</b>

Semester-V							
Sl.No.	Course Code	Course Name	Category	Credit	Continuous Assessment Max. Marks	Term End Exam Max. Marks	Total
1	CMB-3111	Human Resource Management	DSC	4	30	70	100
2	CMB-3112	Corporate Accounting	DSC	4	30	70	100
3	CMB-3113	Goods and Services Tax	DSC	4	30	70	100
4	CMB-3114	Fundamentals of Investment	DSC	2	30	70	100
5	CMB-3115	Business Finance	IDC	3	30	70	100
6	CMB-3116	Financial Markets, Institutions & Financial Services	IDC	3	30	70	100
Total				20	180	420	600

Semester-VI							
Sl.No.	Course Code	Course Name	Category	Credit	Continuous Assessment Max. Marks	Term End Exam Max. Marks	Total
1	CMB-3211	Monetary Theory and Banking in India	DSC	4	30	70	100
2	CMB-3212	Accounting for Managers	DSC	4	30	70	100
3	CMB-3213	Auditing	DSC	4	30	70	100
4	CMB-3214	Fundamentals of Entrepreneurship	DSC	2	30	70	100
5	CMB-3215	Insurance and Risk management	IDC	3	30	70	100
6	CMB-3291	Internship	SEC	3	30	70	100
Total				20	180	420	600
Students who want to undertake 3-year UG programme will be awarded B.Com. Degree in the relevant Discipline / Subject upon securing 120 credits.							

#### Skill Enhancement Courses (SECs):

Sl. No.	Name of the Course	Sem.	Course Code
1	Fundamentals of Computer System and Office Automation	I	CSB-1101
2	Reasoning	II	MMB-1101
3	Business Communication	III	CMB-2101
4	Personal Selling	IV	CMB-2201

\* First two courses are of two credits and rest are of three credits subject specific

**Table 5: Ability Enhancement Courses (AECs):**

Sl. No.	Sem	Course Name	Course Code	Credits	Language	Remarks
1.	I	English Communication	ENB-1101	2	English	<b>Students are advised to opt one of the language Courses</b>
2.	II	Creative Writing	ENB-1201	2		
3.	III	Personality Development	ENB-2101	2		
4.	IV	Basic Knowledge of English Grammar	ENB-2201	2		
5.	I	रचनात्मक और समाचार लेखन	HNB-1101	2	Hindi	
6.	II	फ़िल्म और मीडिया लेखन	HNB-1201	2		
7.	III	पटकथा लेखन	HNB-2117	2		
8.	IV	कार्यालयी लेखन	HNB 2201	2		

**Table 7: Value-Added Courses (VACs):**

Sl. No.	Name of the Course	Semester	Course Code
1.	Environmental Education	III	VAC-2101
2.	Understanding India	IV	VAC-2201

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The University shall give flexibility in opting for MOOC by the students pertaining to the prescribed curriculum and also the Credits earned in the MOOC courses may be dealt as part of the evaluation scheme as per UGC (Open and Distance Learning Programme and Online Programme) Regulations, 2020.

**Syllabi and Course Materials:**

The Syllabi, PPR and Self Learning Material (SLM) are developed mostly by experienced faculty members of Mata Tripura Sundari Open University, Tripura in consultation with content experts and the same will be forwarded to CIQA (Centre for Quality Assurance) and Board of Studies/Academic Council/ Executive Council for further suggestions and approval.

**Table 8: List of Major and Minor courses**

YEAR	SEM	COURSE CODE	COURSE NAME	CREDITS	CATEGORY
I	I	CMB-1111	Business Organisation	4	Major
	I	CMB-1112	Financial Accounting	4	Major
	I	CMB-1113	Business Statistics	4	Minor
	I	CMB-1114	Business Economics	4	Minor
	II	CMB-1211	Business Management	4	Major
	II	CMB-1212	Cost Accounting	4	Major
	II	CMB-1213	Fundamentals of Marketing	4	Minor
	II	CMB-1214	Business Environment	4	Minor
II	III	CMB-2111	Business Regulatory Framework	4	Major
	III	CMB-2112	Income Tax Law and Accounts	4	Major
	III	CMB-2113	Indian Economy	4	Minor
	IV	CMB-2211	Company Law	4	Major
	IV	CMB-2212	Research Methodology	4	Major
	IV	CMB-2213	Public Finance	4	Minor
III	V	CMB-3111	Human Resource Management	4	Major
	V	CMB-3112	Corporate Accounting	4	Major
	V	CMB-3113	Goods and Services Tax	4	Major
	V	CMB-3114	Fundamentals of Investment	2	Major
	VI	CMB-3211	Monetary Theory and Banking in India	4	Major
	VI	CMB-3212	Accounting for Managers	4	Major
	VI	CMB-3213	Auditing	4	Major
	VI	CMB-3214	Fundamentals of Entrepreneurship	2	Major

## Bachelor of Computer Applications (B.C.A)

### Semester – I

Sl. No.	Course Code	Course Name	Category	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
1.	CSB-1111	Management Information System	Major	4	30	70	100
2.	CSB-1112	Problem solving Using 'C'	Major	2	30	70	100
3.	CSB-1113		Minor	4	30	70	100
4.	CSB-1114		Minor	4	30	70	100
5.	ENB-1101	English Communication	AEC	2	30	70	100
6.	CSB-1101	Computer Fundamental & Office Automation	SEC	2	30	70	100
7.	CSB-1151	Problem solving Using 'C' Lab	Major	2	30	70	100
<b>Total</b>				<b>20</b>	<b>210</b>	<b>490</b>	<b>700</b>

**Note:** Students are advised to opt Minor courses as given in the evaluation scheme. However, student is free to opt any other minor courses (as offered by the other departments) as per his/her interest/choice.

List of Minors	
CSB-1113	Mathematics-I
CSB-1114	Financial Accounting

### Semester – II

Sl. No.	Course Code	Course Name	Category	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
1.	CSB-1211	System Analysis & Design	Major	4	30	70	100
2.	CSB-1212	C++ & Data Structure	Major	2	30	70	100
3.			Minor	4	30	70	100
4.			Minor	4	30	70	100
5.	ENB-1201	Creative Writing	AEC	2	30	70	100
6.	MMB-1101	Reasoning	SEC	2	30	70	100

7.	CSB-1251	C++ & Data Structure Lab	Major	2	30	70	100
<b>Total</b>				<b>20</b>	<b>210</b>	<b>490</b>	<b>700</b>

List of Minors	
CSB-1213	Ordinary Differential Equations
CSB-1214	Fundamentals of Electronics

### Semester – III

Sl. No.	Course Code	Course Name	Category	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
1.	CSB-2111	Computer Organization	Major	4	30	70	100
2.	CSB-2112	Operating System	Major	2	30	70	100
3.			Minor	4	30	70	100
4.	ENB-2101	Personality Development	AEC	2	30	70	100
5.	VAC-2101	Environmental Education	VAC	3	30	70	100
6.	CSB-2114	Computer Based Numerical Methods	SEC	3	30	70	100
7.	CSB-2151	Operating System Lab	Major	2	30	70	100
<b>Total</b>				<b>20</b>	<b>210</b>	<b>490</b>	<b>700</b>

List of Minors	
CSB-2113	Matrix Theory

## Semester – IV

S.N.	Course Code	Course Name	Category	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
1.	CSB-2211	Analysis and Design of Algorithms	Major	4	30	70	100
2.	CSB-2212	Object Oriented Programming with Java	Major	2	30	70	100
3.			Minor	4	30	70	100
4.	CSB-2214	Database Management System	SEC	3	30	70	100
5.	ENB-2201	Basic Knowledge of English	AEC	2	30	70	100
6.	VAC-2201	Understanding India	VAC	3	30	70	100
7.	CSB-2251	Object Oriented Programming with Java Lab	Major	2	30	70	100
<b>Total</b>				<b>20</b>	<b>210</b>	<b>490</b>	<b>700</b>

### List of Minors

CSB-2213	Integral calculus
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## Semester – V

SLNo	Course Code	Course Name	Category	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
1.	CSB-3111	Software Engineering	Major	4	30	70	100
2.	CSB-3112	Computer Networks	Major	4	30	70	100
3.	CSB-3113	Theory of Computation	Major	4	30	70	100
4.	CSB-3114	Perspective of Physics	Interdisciplinary	3	30	70	100
5.	CSB-3115	Basic Abstract & Linear Algebra	Interdisciplinary	3	30	70	100
6.	CSB-3151	Software Engineering Lab	Major	2	30	70	100
<b>Total</b>				<b>20</b>	<b>180</b>	<b>420</b>	<b>600</b>

## Semester – VI

Sl. No.	Course Code	Course Name	Category	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
1	CSB-3211	IoT & Cloud Computing	Major	4	30	70	100
2	CSB-3212	Machine Learning Using Python	Major	4	30	70	100
3	CSB-3213	Discrete Mathematics	Major	4	30	70	100
4	CSB-3214	Concepts of Physics	Interdisciplinary	3	30	70	100
5	CSB-3251	Machine Learning Using Python Lab	Major	2	30	70	100
6	CSB-3291	Internship	SEC	3	30	70	100
<b>Total</b>				<b>20</b>	<b>180</b>	<b>420</b>	<b>600</b>

## Bachelor of Business Administration (B.B.A)

I – Year : Certificate in Business Administration							
Semester-I							
Sl.No	Course Code	Course Name	Category	Credit	Continuous Assessment Max. Marks	Term End Exam Max. Marks	Total
1	MGB-1111	Principles of Management	DSC	4	30	70	100
2	MGB-1112	Basic Accounting	DSC	4	30	70	100
3	MGB-1113	Business Statistics	Minor	4	30	70	100
4	MGB-1114	Business Economics	Minor	4	30	70	100
5	ENB-1101	English Communication	AEC	2	30	70	100
6	CSB-1101	Fundamentals of Computer System and Office Automation	SEC	2	30	70	100
<b>Total</b>				<b>20</b>	<b>180</b>	<b>420</b>	<b>600</b>

Semester-II							
Sl.No.	Course Code	Course Name	Category	Credit	Continuous Assessment Max. Marks	Term End Exam Max. Marks	Total
1	MGB-1211	Organisational Behavior	DSC	4	30	70	100
2	MGB-1212	Business Environment	DSC	4	30	70	100
3	MGB-1213	Business Law	Minor	4	30	70	100
4	MGB-1214	Indian Economy	Minor	4	30	70	100
5	ENB-1201	Creative Writing	AEC	2	30	70	100
6	MMB-1101	Reasoning	SEC	2	30	70	100
Total				20	180	420	600
Students exiting the programme after securing 40 credits will be awarded UG Certificate in Commerce							

Semester-III							
Sl.No.	Course Code	Course Name	Category	Credit	Continuous Assessment Max. Marks	Term End Exam Max. Marks	Total
1	MGB-2111	Marketing Theory and Practices	DSC	4	30	70	100
2	MGB-2112	Financial Management	DSC	4	30	70	100
3	MGB-2113	Company Law	Minor	4	30	70	100
4	ENB-2101	Personality Development	AEC	2	30	70	100
5	MGB-2101	Business Communication	SEC	3	30	70	100
6	VAC-2101	Environmental Science	VAC	3	30	70	100
Total				20	180	420	600

### Semester-IV

Sl.No.	Course Code	Course Name	Category	Credit	Continuous Assessment Max. Marks	Term End Exam Max. Marks	Total
1	MGB-2211	Human Resource Development	DSC	4	30	70	100
2	MGB-2212	Management & Cost Accounting	DSC	4	30	70	100
3	MGB-2213	Consumer Behavior	Minor	4	30	70	100
4	ENB-2201	Basic Knowledge of English Grammar	AEC	2	30	70	100
5	MGB-2201	Personal Selling	SEC	3	30	70	100
6	VAC-2201	Understanding India	VAC	3	30	70	100
Total				20	180	420	600

Students exiting the programme after securing 80 credits will be awarded UG Diploma in Commerce

### Semester-V

Sl.No.	Course Code	Course Name	Category	Credit	Continuous Assessment Max. Marks	Term End Exam Max. Marks	Total
1	MGB-3111	Advertising Management	DSC	4	30	70	100
2	MGB-3112	Production Management	DSC	4	30	70	100
3	MGB-3113	Retail Management	DSC	4	30	70	100
4	MGB-3114	Income Tax	DSC	2	30	70	100
5	MGB-3115	Financial Institutions and Market	IDC	3	30	70	100
6	MGB-3116	Marketing of Services	IDC	3	30	70	100

Total	20	180	420	600
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Semester-VI							
Sl.No	Course Code	Course Name	Category	Credit	Continuous Assessment Max. Marks	Term End Exam Max. Marks	Total
1	MGB-3211	Entrepreneurship and small business management	DSC	4	30	70	100
2	MGB-3212	Business Ethics and Governance	DSC	4	30	70	100
3	MGB-3213	Sales management	DSC	4	30	70	100
4	MGB-3214	Goods & Service Tax	DSC	2	30	70	100
5	MGB-3215	Investment Analysis & Portfolio Management	IDC	3	30	70	100
6	MGB-3291	Internship	SEC	3	30	70	100
Total				20	180	420	600
Students who want to undertake 3-year UG programme will be awarded B.Com. Degree in the relevant Discipline / Subject upon securing 120 credits.							

**Table 4: Skill Enhancement Courses (SECs):**

Sl. No.	Name of the Course	Sem.	Course Code
1	Fundamentals of Computer System and Office Automation	I	CSB-1101
2	Reasoning	II	MMB-1101
3	Business Communication	III	MGB-2101
4	Personal Selling	IV	MGB-2201

\* First two courses are of two credits and rest are of three credits subject specific

**Table 5: Ability Enhancement Courses (AECs):**

Sl. No.	Sem	Course Name	Course Code	Credits	Language	Remarks
1.	I	English Communication	ENB-1101	2	English	Students are advised to opt one of the language courses
2.	II	Creative Writing	ENB-1201	2		
3.	III	Personality Development	ENB-2101	2		
4.	IV	Basic Knowledge of English Grammar	ENB-2201	2		

5.	I	रचनात्मक और समाचार लेखन	HNB-1101	2	Hindi	
6.	II	फ़िल्म और मीडिया लेखन	HNB-1201	2		
7.	III	पटकथा लेखन	HNB-2117	2		
8.	IV	कायोलयी लेखन	HNB 2201	2		

**Table 6: Interdisciplinary Courses (IDCs):**

Sl. No.	Name of the Course	Course Code	Offered by Department
1	Financial Institutions and Market	MGB-3115	Business Management
2	Financial Management	MGB-3116	
3	Investment Analysis & Portfolio Management	MGB-3215	

**Table 7: Value-Added Courses (VACs):**

Sl. No.	Name of the Course	Semester	Course Code
1.	Environmental Education	III	VAC-2101
2.	Understanding India	IV	VAC-2201

**MOOCS (Massive Online Open Courses):**

The University shall give flexibility in opting for MOOC by the students pertaining to the prescribed curriculum and also the Credits earned in the MOOC courses may be dealt as part of the evaluation scheme as per UGC (Open and Distance Learning Programme and Online Programme) Regulations, 2020.

**Table 8: List of Major and Minor courses**

YEAR	SEM	COURSE	COURSE NAME	CREDITS	CATEGORY
I	I	MGB-1111	Principles of Management	4	Major
	I	MGB-1112	Basic Accounting	4	Major
	I	MGB-1113	Business Statistics	4	Minor
	I	MGB-1114	Business Economics	4	Minor
	II	MGB-1211	Organisational Behavior	4	Major
	II	MGB-1212	Business Environment	4	Major
	II	MGB-1213	Business Law	4	Minor
	II	MGB-1214	Indian Economy	4	Minor
II	III	MGB-2111	Marketing Theory and Practices	4	Major
	III	MGB-2112	Financial Management	4	Major
	III	MGB-2113	Company Law	4	Minor
	IV	MGB-2211	Human Resource Development	4	Major
	IV	MGB-2212	Management & Cost Accounting	4	Major

	IV	MGB-2213	Consumer Behaviour	4	Minor
III	V	MGB-3111	Advertising Management	4	Major
	V	MGB-3112	Production Management	4	Major
	V	MGB-3113	Retail Management	4	Major
	V	MGB-3114	Income Tax	2	Major
	VI	MGB-3211	Entrepreneurship and small business management	4	Major
	VI	MGB-3212	Business Ethics and Governance	4	Major
	VI	MGB-3213	Sales management	4	Major
	VI	MGB-3214	Goods & Service Tax	2	Major

The Syllabi, PPR and Self Learning Material (SLM) are developed mostly by experienced faculty members of Mata Tripura Sundari Open University in consultation with content experts and the same will be forwarded to CIQA (Centre for Quality Assurance) and Board of Studies/Academic Council for further suggestions and app

## Certificate in Information Technology

### Semester – I

Sl.No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
1.	CSB-1111	Management Information System	4	30	70	100
2.	CSB-1112	Problem solving Using 'C'	2	30	70	100
3.	CSB-1113	Mathematics-I	4	30	70	100
4.	CSB-1114	Financial Accounting	4	30	70	100
5.	ENB-1101	English Communication	2	30	70	100
6.	CSB-1101	Computer Fundamental & Office Automation	2	30	70	100
7.	CSB-1151	Problem solving Using 'C' Lab	2	30	70	100
<b>TOTAL</b>			<b>20</b>	<b>210</b>	<b>490</b>	<b>700</b>

**Note:** The students will be awarded Certificate in Information Technology provided they secure 20 credits.

## Certificate in Accounting

### Semester – I

Sl.No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
1.	CMB-1111	Business Organization and Management	4	30	70	100
2.	CMB-1112	Financial Accounting	4	30	70	100
3.	CMB-1212	Cost Accounting	4	30	70	100
4.	CMB-2112	Income Tax Law and Accounts	4	30	70	100
5.	CMB-3112	Corporate Accounting	4	30	70	100
<b>TOTAL</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

**Note:** The students will be awarded Certificate in Accounting provided they secure 20 credits.

## Certificate in Accounts and Business Law

### Semester – I

Sl.No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
1.	CMB-1111	Business Organization and Management	4	30	70	100
2.	CMB-1112	Financial Accounting	4	30	70	100
3.	CMB-1113	Principles of Micro Economics	4	30	70	100
4.	CMB-1211	Cost Accounting	4	30	70	100
5.	CMB-1212	Business Law	4	30	70	100
<b>TOTAL</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

**Note:** The students will be awarded Certificate in Accounts and Business Law provided they secure 20 credits.

# Certificate in Accounts and Finance

## Semester – I

Sl.No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
1.	CMB-1111	Business Organization and Management	4	30	70	100
2.	CMB-1112	Financial Accounting	4	30	70	100
3.	CMB-1113	Principles of Micro Economics	4	30	70	100
4.	CMB-1211	Cost Accounting	4	30	70	100
5.	CMB-1212	Business Law	4	30	70	100
<b>TOTAL</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

**Note:** The students will be awarded Certificate in Accounts and Business Law provided they secure 20 credits.

# Diploma in Accounts & Business Law

Semester-I						
Sl.No.	Course Code	Course Name	Credit	Continuous Assessment Marks	Term End Exam Max. Marks	Total
1	CMB-1111	Business Organization and Management	4	30	70	100
2	CMB-1112	Financial Accounting	4	30	70	100
3	CMB-1113	Principles of Micro Economics	4	30	70	100
4	CMB-1211	Cost Accounting	4	30	70	100
5	CMB-1212	Business Law	4	30	70	100
<b>Total</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

Semester-II						
Sl.No.	Course Code	Course Name	Credit	Continuous Assessment Max. Marks	Term End Exam Max. Marks	Total
1	CMB-2112	Company Law	4	30	70	100
2	MGB-2101	Business Communication	4	30	70	100
3	CMB-3112	Corporate Accounting	4	30	70	100
4	MGB-1212	Financial Management	4	30	70	100
5	MGB-1213	Business Environment	4	30	70	100
Total			20	150	420	600
Students securing 40 credits will be awarded Diploma in Accounts and Law						

## Diploma in Marketing Management

Semester-I						
Sl.No.	Course Code	Course Name	Credit	Continuous Assessment Max. Marks	Term End Exam Max. Marks	Total
1	MGB -1111	Principles of Management and Organizational Structure	4	30	70	100
2	CMB -1112	Financial Accounting	4	30	70	100
3	MGB -1112	Principles of Marketing	4	30	70	100
4	MGB -2101	Business Communication	4	30	70	100
6	MGB -2112	Consumer Behaviour	4	30	70	100
Total			20	150	350	500

Semester-II						
Sl.No.	Course Code	Course Name	Credit	Continuous Assessment	Term End	Total

				Max. Marks		
1	MGB -4211	Digital Marketing	4	30	70	100
2	MGB -4212	Customer Relationship Management	4	30	70	100
3	MGB -3211	Sales management	4	30	70	100
4	MGB -2212	Advertising Management	4	30	70	100
5	MGB -3113	Retail Management	4	30	70	100
Total			20	150	350	500

**Note: The students will be awarded Diploma in Marketing Management provided they secure 40 credits.**

## Diploma in Artificial Intelligence and Machine Learning

### Semester – I

Sl.No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
1.	CSB -1111	Management Information System	4	30	70	100
2.	CSB -1112	Problem solving Using 'C'	2	30	70	100
3.	CSB -1113	Mathematics-I	4	30	70	100
4.	CSB -1114	Financial Accounting	4	30	70	100
5.	ENB -1101	English Communication	2	30	70	100
6.	CSB -1101	Computer Fundamental & Office Automation	2	30	70	100
7.	CSB -1151	Problem solving Using 'C' Lab	2	30	70	100
<b>TOTAL</b>			<b>20</b>	<b>210</b>	<b>490</b>	<b>700</b>

### Semester – II

Sl.No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
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1.	CSB -1211	System Analysis & Design	4	30	70	100
2.	CSB -1212	C++ & Data Structure	2	30	70	100
3.	CSB -3111	Software Engineering	3	30	70	100
4.	CSB -3211	IoT & Cloud Computing	3	30	70	100
5.	CSB -3212	Machine Learning using Python	4	30	70	100
6.	CSB -3251	Machine Learning using Python Lab	2	30	70	100
7.	CSB -1251	C++ & Data Structure Lab	2	30	70	100
<b>TOTAL</b>			<b>20</b>	<b>210</b>	<b>490</b>	<b>700</b>

**Note: The students will be awarded Diploma in Artificial Intelligence and Machine Learning provided they secure 40 credits.**

## Diploma in Big Data and Cloud Computing

### Semester – I

Sl.No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
1.	CSB-1111	Management Information System	4	30	70	100
2.	CSB-1112	Problem solving Using 'C'	2	30	70	100
3.	CSB-1113	Mathematics-I	4	30	70	100
4.	CSB-1114	Financial Accounting	4	30	70	100
5.	ENB-1101	English Communication	2	30	70	100
6.	CSB-1101	Computer Fundamental & Office Automation	2	30	70	100
7.	CSB-1151	Problem solving Using 'C' Lab	2	30	70	100
<b>TOTAL</b>			<b>20</b>	<b>210</b>	<b>490</b>	<b>700</b>

### Semester – II

Sl.No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
1.	CSB-1211	System Analysis & Design	4	30	70	100
2.	CSB-1212	C++ & Data Structure	2	30	70	100

3.	CSB-3111	Software Engineering	3	30	70	100
4.	CSB-3211	IoT & Cloud Computing	3	30	70	100
5.	CSB-2214	Database Management System	3	30	70	100
6.	CSB-4213	Data Warehousing & Data Mining	3	30	70	100
7.	CSB-1251	C++ & Data Structure Lab	2	30	70	100
<b>TOTAL</b>			<b>20</b>	<b>210</b>	<b>490</b>	<b>700</b>

**Note: The students will be awarded Diploma in Artificial Intelligence and Machine Learning provided they secure 40 credits.**

## **Diploma in Cybersecurity and Information Security**

### **Semester – I**

Sl.No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term Exam Marks	Grand Total
1.	CSB-1111	Management Information System	4	30	70	100
2.	CSB-1112	Problem solving Using 'C'	2	30	70	100
3.	CSB-1113	Mathematics-I	4	30	70	100
4.	CSB-1114	Financial Accounting	4	30	70	100
5.	ENB-1101	English Communication	2	30	70	100
6.	CSB-1101	Computer Fundamental & Office Automation	2	30	70	100
7.	CSB-1151	Problem solving Using 'C' Lab	2	30	70	100
<b>TOTAL</b>			<b>20</b>	<b>210</b>	<b>490</b>	<b>700</b>

### **Semester – II**

Sl.No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term Exam Marks	Grand Total
1.	CSB -1211	System Analysis & Design	4	30	70	100
2.	CSB -1212	C++ & Data Structure	2	30	70	100
3.	CSB -3111	Software Engineering	3	30	70	100
4.	CSB -2113	Matrix Theory	3	30	70	100

5.	CSB -3211	IoT & Cloud Computing	3	30	70	100
6.	CSB -4113	Network Security & Cryptography	3	30	70	100
7.	CSB -1251	C++ & Data Structure Lab	2	30	70	100
<b>TOTAL</b>			<b>20</b>	<b>210</b>	<b>490</b>	<b>700</b>

**Note: The students will be awarded Diploma in Artificial Intelligence and Machine Learning provided they secure 40 credits.**

## Diploma in Computer Applications Semester – I

Sl.No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
1.	CSB-1111	Management Information System	4	30	70	100
2.	CSB-1112	Problem solving Using 'C'	2	30	70	100
3.	CSB-1113	Mathematics-I	4	30	70	100
4.	CSB-1114	Financial Accounting	4	30	70	100
5.	ENB-1101	English Communication	2	30	70	100
6.	CSB-1101	Computer Fundamental & Office Automation	2	30	70	100
7.	CSB-1151	Problem solving Using 'C' Lab	2	30	70	100
<b>TOTAL</b>			<b>20</b>	<b>210</b>	<b>490</b>	<b>700</b>

## Semester – II

Sl.No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
1.	CSB-1211	System Analysis & Design	4	30	70	100
2.	CSB-1212	C++ & Data Structure	2	30	70	100
3.	CSB-1213	Ordinary Differential Equations	4	30	70	100
4.	CSB-1214	Fundamentals of Electronics	4	30	70	100

5.	ENB-1201	Creative Writing	2	30	70	100
6.	MMB-1101	Reasoning	2	30	70	100
7.	CSB-1251	C++ & Data Structure Lab	2	30	70	100
<b>TOTAL</b>			<b>20</b>	<b>210</b>	<b>490</b>	<b>700</b>

**Note: The students will be awarded Diploma in Computer Application (DCA) provided they secure 40 credits.**

## **Diploma in Professional English Studies**

### **Semester – I**

Sl. No.	Course Code	Course Name	Credit	Continuous Assessment (Max. Marks)	Term End Exam (Max. Marks)	Total
1	ENB-1111	History of English Literature	4	30	70	100
2	ENB-1112	Introduction to English Poetry	4	30	70	100
3	ENB-1211	Drama in English	4	30	70	100
4	ENB-2201	Basic Knowledge of English Grammar	2	30	70	100
5	ENB-1201	Creative Writing	2	30	70	100
6	ENB-2211	English Poetry from 15 <sup>th</sup> to 18 <sup>th</sup> Century	4	30	70	100
<b>Total</b>			<b>20</b>	<b>180</b>	<b>420</b>	<b>600</b>

### **Semester – II**

Sl. No.	Course Code	Course Name	Credit	Continuous Assessment (Max. Marks)	Term End Exam (Max. Marks)	Total
1	ENB-1212	English Fiction	4	30	70	100
2	ENB-2112	Introduction to English Prose	4	30	70	100
3	ENB-2101	Personality Development	2	30	70	100
4	ENB-2113	Public Speaking and Presentation Skills	3	30	70	100
5	ENB-2213	Technical Writing	3	30	70	100

6	ENB-2111	Indian Writings in English	4	30	70	100
<b>Total</b>			<b>20</b>	<b>180</b>	<b>420</b>	<b>600</b>

## Diploma in Economics, Finance, and Business Management (DEFMB)

### Semester – I

Sl.No	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
1.	ECB-1112	Public Finance	4	30	70	100
2.	ECB-1212	Indian Economy-I	4	30	70	100
3.	ECB-2111	Intermediate Microeconomic	4	30	70	100
4.	CMB-1112	Financial Accounting	4	30	70	100
5.	MMB-1101	Reasoning	2	30	70	100
6.	CSB-1101	Fundamentals of Computer System and Office Automation	2	30	70	100
<b>TOTAL</b>			<b>20</b>	<b>180</b>	<b>420</b>	<b>600</b>

### Semester – II

Sl.No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
1.	MGB-1112	Principles of Marketing	3	30	70	100
2.	MGB-2112	Consumer Behaviour	3	30	70	100
3.	MGB-1213	Business Environment	3	30	70	100
4.	ECB-2112	Indian Economy-II	4	30	70	100
5.	ECB-2211	Intermediate Macroeconomics Theory	4	30	70	100
6.	MGB-1211	Human Resource Management	3	30	70	100

<b>TOTAL</b>	<b>20</b>	<b>180</b>	<b>420</b>	<b>600</b>
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**Note: The students will be awarded Diploma in Economics, Finance, and Business Management (DEFMB) provided they secure 40 credits.**

## **PG Diploma (Level 6) in Business Management**

<b>Semester-I</b>						
<b>Sl.No.</b>	<b>Course Code</b>	<b>Course Name</b>	<b>Credit</b>	<b>Continuous Assessment Marks</b>	<b>Term End Exam Marks</b>	<b>Grand Total</b>
				<b>Max.Marks</b>	<b>Max.Marks</b>	
1	MGO-6101	Principles and Practices of Management	4	30	70	100
2	MGO-6102	Managerial Economics	4	30	70	100
3	MGO-6103	Accounting for Managers	4	30	70	100
4	MGO-6104	Business Statistics	4	30	70	100
5	MGO-6105	Communication for Management	4	30	70	100
<b>Total</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

<b>Semester-II</b>						
<b>Sl. No</b>	<b>Course Code</b>	<b>Course Name</b>	<b>Credit</b>	<b>Continuous Assessment Marks</b>	<b>Term End Exam Marks</b>	<b>Grand Total</b>
				<b>Max.Mark</b>	<b>Max.Marks</b>	
1	MGO-6201	Entrepreneurship & SMEs Management	4	30	70	100
2	MGO-6202	Business Environment	4	30	70	100
3	MGO-6203	Research Methodology	4	30	70	100
4	MGO-6204	Business Laws	4	30	70	100
5	MGO-6205	Human Resource Management	4	30	70	100
<b>Total</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

**Note: The students will be awarded PG Diploma in Business Management provided they secure 40 credits.**

## **PG Diploma (Level 6) in Financial Management**

<b>Semester-I</b>						
Sl.No.	Course Code	Course Name	Credit	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max.Marks	Max.Marks	
1	MGO-7101	Strategic Management	4	30	70	100
2	MGO-7102	Organizational Behavior	4	30	70	100
3	MGO-7121	Financial Management	4	30	70	100
4	MGO-7122	Security Analysis & Portfolio Management	4	30	70	100
5	MGO-7123	Management of Financial Institutions & Services	4	30	70	100
<b>Total</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

<b>Semester-II</b>						
Sl.No.	Course Code	Course Name	Credit	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max.Marks	Max.Marks	
1	MGO-7201	Business Ethics and Corporate Governance	4	30	70	100
2	MGO-7202	Global Business Management	4	30	70	100
3	MGO-7221	Corporate Financial Restructuring	4	30	70	100
4	MGO-7222	Strategic Corporate Finance	4	30	70	100
5	MGO-7223	Management of Working Capital	4	30	70	100
<b>Total</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

**Note: The students will be awarded PG Diploma in Financial Management provided they secure 40 credits.**

## **PG Diploma (Level 6) in Human Resource Management**

<b>Semester-I</b>						
Sl.No.	Course Code	Course Name	Credit	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max.Marks	Max.Marks	
1	MGO-7101	Strategic Management	4	30	70	100
2	MGO-7102	Organizational Behavior	4	30	70	100
3	MGO-7131	Industrial Relations & Labour Enactments	4	30	70	100
4	MGO-7132	Global HRM	4	30	70	100
5	MGO-7133	Negotiation & Counseling	4	30	70	100
Total			20	150	350	500

<b>Semester-II</b>						
Sl.No.	Course Code	Course Name	Credit	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max.Marks	Max.Marks	
1	MGO-7201	Business Ethics and Corporate Governance	4	30	70	100
2	MGO-7202	Global Business Management	4	30	70	100
3	MGO-7231	Organization Development	4	30	70	100
4	MGO-7232	Group and Team in Organization	4	30	70	100
5	MGO-7233	Training and Development	4	30	70	100
Total			20	150	350	500

**Note: The students will be awarded PG Diploma in Human Resource Management provided they secure 40 credits.**

## **PG Diploma (Level 6) in Marketing Management**

<b>Semester-I</b>						
SL.NO.	Course Code	Course Name	Credit	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max.Marks	Max.Marks	
1	MGO-7101	Strategic Management	4	30	70	100
2	MGO-7102	Organizational Behavior	4	30	70	100
3	MGO-7111	Marketing Management	4	30	70	100
4	MGO-7112	E-Marketing	4	30	70	100
5	MGO-7113	Retail Management	4	30	70	100
Total			20	150	350	500

<b>Semester-II</b>						
Sl.No.	Course Code	Course Name	Credit	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max.Marks	Max.Marks	
1	MGO-7201	Business Ethics and Corporate Governance	4	30	70	100
2	MGO-7202	Global Business Management	4	30	70	100
3	MGO-7211	Consumer Behavior & Marketing Communication	4	30	70	100
4	MGO-7212	Marketing of Services	4	30	70	100
5	MGO-7213	Sales and Distribution Management	4	30	70	100
Total			20	150	350	500

**Note: The students will be awarded PG Diploma in Marketing Management provided they secure 40 credits.**

## PG Diploma (Level 6) in Operations Management

Semester-I						
Sl.No.	Course Code	Course Name	Credit	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max.Marks	Max.Marks	
1	MGO-7101	Strategic Management	4	30	70	100
2	MGO-7102	Organizational Behavior	4	30	70	100
3	MGO-7141	Project Management	4	30	70	100
4	MGO-7142	Logistics and Supply Chain Management	4	30	70	100
5	MGO-7143	Advanced Production and Operations Management	4	30	70	100
Total			20	150	350	500

Semester-II						
Sl.No.	Course Code	Course Name	Credit	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max.Marks	Max.Marks	
1	MGO-7201	Business Ethics and Corporate Governance	4	30	70	100
2	MGO-7202	Global Business Management	4	30	70	100
3	MGO-7241	Total Quality Management	4	30	70	100
4	MGO-7242	Service operation management	4	30	70	100
5	MGO-7243	Management of Technology	4	30	70	100
Total			20	150	350	500

**Note: The students will be awarded PG Diploma in Operations Management provided they secure 40 credits.**

## PG Diploma (Level 6) in English Literature and Linguistic Studies

### Semester – I

Sl. No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1	ENM-6111	The Structure of Modern English	4	30	70	100
2	ENM-6112	British Prose-I	4	30	70	100
3	ENM-6113	English Drama	4	30	70	100
4	ENM-6114	British Poetry-I	4	30	70	100
5	ENM-6115	British Fiction	4	30	70	100
<b>Total</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

### Semester – II

Sl. No.	Course Code	Course Name	Credits	Continuous Assessment Marks	Term End Exam Marks	Grand Total
				Max. Marks	Max. Marks	
1	ENM-6211	Fundamentals of Linguistics & ELT	4	30	70	100
2	ENM-6212	Shakespeare	4	30	70	100
3	ENM-6213	Literary Criticism and Theory	4	30	70	100
4	ENM-6214	British Poetry-II	4	30	70	100
5	ENM-6215	British Prose-II	4	30	70	100
<b>Total</b>			<b>20</b>	<b>150</b>	<b>350</b>	<b>500</b>

## PG Diploma (Level 6) in Computer Application

### SEMESTER – I

Sl.No.	Course Code	Course Name	Credit	Continuous Assessment	Term End	Grand Total
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				Marks		
1	CSM-6111	Data Communication & Computer Networks	4	30	70	100
2	CSM-6112	Computer Organization & Architecture	3	30	70	100
3	ENM-6101	Professional Communication	2	30	70	100
4	CSM-6113	Discrete Mathematics	3	30	70	100
5	CSM-6114	Accountancy and Financial Management	4	30	70	100
6	CSM-6151	Programming with 'C' & Lab	4	30	70	100
<b>TOTAL</b>			<b>20</b>	<b>180</b>	<b>420</b>	<b>600</b>

<b>SEMESTER – II</b>						
Sl.No.	Course Code	Course Name	Credit	Continuous Assessment Marks	Term End Exam	Grand Total
				Max. Marks	Max. Marks	
1	CSM-6211	Web Programming	3	30	70	100
2	CSM-6212	Advance Cyber Security	4	30	70	100
3	CSM-6213	Management Information & system	4	30	70	100
4	CSM-6214	Design & Analysis of Algorithm	3	30	70	100
5	CSM-6251	Data Structure using C++ & Lab	4	30	70	100
6	CSM-6252	DAA and Web Programming Lab	2	30	70	100
<b>TOTAL</b>			<b>20</b>	<b>180</b>	<b>420</b>	<b>600</b>

**Note: The students will be awarded PG Diploma in Computer Application provided they secure 40 credits.**



1. Programme code

2. Enrolment No.

3. Medium  
 ENGLISH

4(a). Are you already registered with MTSOU Yes   
No

4(b). If yes write the Enroll. No. & Program Code in the boxes below:

Enrolment No. Program Code

PHOTOGRAPH

Affix your latest passport size photograph (4 cm x 5 cm) Duly attested by you

5. Date of Birth

Indian

Others

(Mention in this box)

Student's Signature

7. Gender 6. Nationality

Male

Female

Other

8. Category A1-GEN C3-ST

(Write the relevant code in the box)  
B2-SC D4-OBC

9. Territory Code:

Urban

Rural

Tribal

10. Marital Status:

Married

Unmarried

11. Religion:

Hindu

Sikh

Parsi (In case of OBC student,

please also indicate code either)

Muslim

Jain

D4-A or D4-B Creamy Layer - D4-A

Christian

Buddhist

Others

Non-Creamy Layer -D4 Jews

12. Whether Minority:

Yes

No

13. Social Status:

Ex-Serviceman

War Widow

Not Applicable

14. Name of the Candidate:

15. Father's Name/ Mother's Name/ Husband's Name:

16. Aadhaar Number

17. Mobile Number:

18. E-mail address/ID:

19. ABC ID:

20. DEB ID:

21. Relevant Qualifications: (Which makes you eligible for the program)

(a) Qualification

(b) Main Subjects

(c) Year of passing

(d) Division

(e) % of marks

(f) Board Code

Code

(Last 2 digits only)

(U1,U2,U3 or 04) for pass

(Do not use Decimals)

(Wherever required)

(Course/Programme Details): 22(a). **UNDER GRADUATE PROGRAMMES:**

- Bachelor of Arts [BA] (course options)
  - English
  - Hindi
  - Sociology
  - History
  - Economics
  - Political Science
- Bachelor of Commerce [BCOM]
- Bachelor of Business Administration [BBA]
- Bachelor of Computer Application [BCA]

22(b). **POST GRADUATE PROGRAMMES:**

- Master of Arts (English) [MAEG]
- Master of Arts (Sociology)[MASO]
- Master of Arts (Political Science) [MAPS]
- Mater of Commerce [MCOM]
- Master of Business Administration [MBA]
- Master of Computer Applications [MCA]

**23. CERTIFICATE PROGRAMMES:**

- CERTIFICATE IN INFORMATION TECHNOLOGY
- CERTIFICATE IN ACCOUNTING
- CERTIFICATE IN ACCOUNTS AND BUSINESS LAW
- CERTIFICATE IN ACCOUNTS AND FINANCE

**24. DIPLOMA PROGRAMMES:**

- DIPLOMA IN ACCOUNTS & BUSINESS LAW
- DIPLOMA IN MARKETING MANAGEMENT DIPLOMA IN
- ARTIFICIAL INTELLIGENCE & MACHINE LEARNING DIPLOMA IN BIG DATA &
- CLOUD COMPUTING
- DIPLOMA IN CYBER SECURITY & INFORMATION SECURITY
- DIPLOMA IN COMPUTER APPLICATION
- DIPLOMA IN PROFESSIONAL ENGLISH STUDIES
- DIPLOMA IN ECONOMICS, FINANCE AND BUSINESS MANAGEMENT

**25. PG DIPLOMA PROGRAMMES (LEVEL 6):**

- PG DIPLOMA IN BUSINESS MANAGEMENT
- PG DIPLOMA IN FINANCIAL MANAGEMENT
- PG DIPLOMA IN HUMAN RESOURCE MANAGEMENT
- PG DIPLOMA IN MARKETING MANAGEMENT
- PG DIPLOMA IN OPERATIONS MANAGEMENT
- PG DIPLOMA IN ENGLISH LITERATURE AND LINGUISTIC STUDIES
- PG DIPLOMA IN COMPUTER APPLICATIONS

26(a). Whether the person with disability: Yes N

26(b). If Person with disability (nature of disability):

(Write the relevant code in the box)

A1. Speech and Hearing impairment

B2. Locomotor impairment

C3. Visual impairment C Employed

D4. Low vision (Write the relevant code in the box)

D KVS Employee E5. Any other, please specify 27.

A Unemployed

B MTSOU Employee

**Employment Status:**

28. Detail of Scholarship being received if any:

(a) Annual Scholarship Amount

(b) Dept. Offering Scholarship (Write the relevant cod in the box) Govt. Dept.

Others

(c) Family Income(yearly)

(d) Below poverty line Yes No

(e) In case of jail inmates Yes No

**29. Details of Fees:**

- Cash Challan of Book  
 Bank Draft  
 Online Payment

**30. Amount:**

(Add Rs. 200/- in Case of late fee)

DD/ Challan No.

DD/Challan Date

**Transaction ID:****31. Bank Name:****32. Address for Correspondence** (Do not give Post Box No. Leave a Blank between each unit of address like House No., Steet Name, P.O., etc.)

City

District

State

Pin Code

**DECLARATION BY APPLICANT**

I hereby declare that I have read and understood the conditions of eligibility for the programme for which I seek admission. I fulfill the minimum the eligibility criteria either provided necessary information in this regard. In the event of any information being found incorrect or misleading, my candidate shall be liable to cancellation by the University at any time and I shall not be entitled to refund of any fee paid by me to the University. Further, I have carefully audited the rules of the University as printed in the Prospectus and I accept them and shall not raise any dispute in future over the same rules.

Date

Signature of candidate

**Receipt****Tick the relevant boxes****Affix photograph and enclose the following attested copies.**

- i. Programme fee/fee for 1<sup>st</sup> Year  
 ii. Certificates in support of your educational qualification(s)  
 iii. Experience Certificate for SC/ST/Non-Creamy Layer of OBC/PH/War Widow Candidate wherever required.  
 iv. Age Certificate wherever required.  
 v. Student Card duly filed in along with photograph  
 vi. Acknowledgement Card duly Stamped

**ANNEXURE I AFFIDAVIT BY THE STUDENTS (TO  
BE SUBMITTED ALONGWITH APPLICATION FORM)**

I, (full name of the student with admission/ registration/enrolment number) s/o d/o Mr./Mrs./Ms.

\_\_\_\_\_ having been admitted to (name of the institution), \_\_\_\_\_ have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understand the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
  - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
Signature of deponent

Name:

Address:

Tel./Mobile No.

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ (place) this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month),  
\_\_\_\_\_ (year).

\_\_\_\_\_  
Signature of deponent

~~(solely)~~ I have affirmed and signed in my presence on this the \_\_\_\_\_ (year) after reading the contents of this affidavit.

**ANNEXURE II**  
**AFFIDAVIT BY PARENT/GUARDIAN (TO BE SUBMITTED**  
**ALONGWITH APPLICATION FORM)**

I, Mr./Mrs./Ms. \_\_\_\_\_ (full name of parent/guardian/father/mother/guardian of, \_\_\_\_\_ (full name of student with admission/registration/enrolment number), having been admitted to \_\_\_\_\_ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the Regulations) carefully read and fully understand the provisions contained in the said Regulations.

2 I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging. 3.I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware Of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4 hereby solemnly aver and undertake that

a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5.I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6.I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year. \_\_\_\_\_

Signature of deponent

Name:

Address:

Telephone/Mobile No:

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ (place) this the \_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year).

\_\_\_\_\_  
Signature of deponent

Solemnly affirmed and signed in my presence on this the \_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year) after reading the contents of this affidavit.

## LIST OF CODES

### • STATE CODE

Code	Description
01	Andhra Pradesh
02	Andaman & Nicobar Islands (UT)
03	Arunachal Pradesh
04	Assam
05	Bihar
06	Chandigarh (UT)
07	Delhi
08	Goa
09	Gujarat
10	Haryana
11	Himachal Pradesh
12	Jammu & Kashmir
13	Karnataka
14	Kerala
15	Madhya Pradesh
16	Maharashtra
17	Manipur
18	Meghalaya
19	Mizoram
20	Nagaland
21	Odisha
22	Punjab
23	Rajasthan
24	Sikkim
25	TamilNadu
26	Tripura
27	Uttar Pradesh
28	West Bengal
29	Dadra & Nagar Haveli, Daman & Diu (UT)
30	Lakshadweep (UT)
31	Pondicherry (UT)
32	C/o 99APO
33	Learners Abroad
34	Chattisgarh
35	Jharkhand
36	Uttarakhand
37	Telangana

### • EDUCATIONAL QUALIFICATION CODE

Code	Description
000	Below Matriculation, SSC/No Formal Education
001	Matriculation/SSC
002	10+2 or Equivalent
003	Diploma in Engineering
004	Graduation in Engineering
005	Graduation or Equivalent
006	Post Graduation or Equivalent
007	Doctoral or Equivalent
008	Bachelor of Library Information Science
009	Master of Library & Information Science

## • LIST OF BOARD CODES

(FOR 10 +2) with pass in minimum five core subjects\*

Sl. No.	Code of Board	(Date)	Valid for 10+2 in effect	Name of the Board
1.	0101	ABIE	ALWAYS	Board of Intermediate Education, Andhra Pradesh
2.	0401	AHSL	1986	Assam Higher Secondary Education Council
3.	0501	BIEC	ALWAYS	Bihar Intermediate Education Council
4.	0701	CBSE	1979	Central Board of Secondary Education, New Delhi
5.	0702	ICSE	1979	Council for the Indian School (Certificate Exam), New Delhi
6.	0703	NOS/NIOS	1991	(Subjects) Institute of Open Schooling, Delhi (Passed with five
7.	0801	GBSE	1978	Goa, Daman & Diu Board of Sec. & Higher Sec. Ed.
8.	0901	GSEB	1978	Gujarat Secondary Education Board
9.	1001	HBSE	1987	Haryana Board of School Education
10.	1101	HPBE	1988	Himachal Pradesh Board of School Education
11.	1201	JKSS	1980	J&K State Board of School Education (Summer)
12.	1202	JKSW	1980	J&K State Board of School Education (Winter)
13.	1301	KBPE	1971	Board of Pre-University Education, Karnataka
14.	1401	KU	1966	University of Kerala
15.	1501	BSMP	1988-89	Board of Secondary Education, MP
16.	1601	MSBE	1978	(Subjects) State Board of Secondary Education & Higher
17.	1701	MBSE	1980	Board of Secondary Education, Manipur
18.	1901	MZSE	1980	Mizoram Board of Secondary Education
19.	2001	NBSE	1980	Nagaland Board of Secondary Education
20.	2101	CHSE	1980	Council of Higher Secondary Education, Orissa
21.	2201	PSEB	1988	Punjab School Education Board
22.	2301	RBSE	1986	Rajasthan Board of Secondary Education
23.	2501	TNSB	1978	Board of Secondary & Higher Secondary Exam., Tamil Nadu
24.	2601	TBSE	-	Tripura Board of Secondary Education
25.	2701	BHSI	ALWAYS	Board of High School & Intermediate Edu., U.P.
26.	2802	WBSE	1978	West Bengal Council of Higher Secondary Education
27.	3601	JAC	2006	Jharkhand Academic Council, Ranchi
28.	8888	DDDD	-	Classroom recognised three/two year Diploma/Certificate after 10th
29.	9999	XXXX	-	Not listed in this list.

(FOR 10+2 Vocational Stream)

Sl. No.	Code of Board	(Date)	Valid for 10+2 in effect	Name of the Board
1.	1901	MZSE	2001	Mizoram Board of Secondary Education



MTSOU/FRP/2025-26/2025/\_\_\_\_\_

August 19, 2025

### FEES REFUND POLICY

(As per University Grants Commission [UGC] Guidelines)

#### 1. Objective

This Fees Refund Policy aims to ensure transparency, fairness, and compliance with the University Grants Commission (UGC) directives regarding the refund of fees in cases of student withdrawal or cancellation of admission.

#### 2. Scope

This policy is applicable to all learners admitted to any academic programme offered by MTSOU — whether in distance, online, or blended mode — at the undergraduate, postgraduate, diploma, or certificate level.

#### 3. Refund Provisions

As per UGC Guidelines (latest circulars), the refund of fees in case of withdrawal or cancellation of admission will be processed as follows:

Sl. No.	Time of Withdrawal	Refund Amount
1	15 days or more before the formally notified last date of admission	100% of fees paid (after deduction of maximum ₹1,000 or 5% of fees paid, whichever is lower, as processing charges)
2	Within 15 days before the formally notified last date of admission	90% of fees paid
3	Within 15 days after the formally notified last date of admission	80% of fees paid
4	Between 15 to 30 days after the formally notified last date of admission	50% of fees paid
5	Beyond 30 days after the formally notified last date of admission	No refund
6	Security/Caution Money Deposit (if any)	Refundable in full at any stage of withdrawal

#### 4. Processing of Refund

- The refund will be processed within 15 working days from the date of receiving a written request from the student along with relevant documents.
- All refund requests must be addressed in writing to the Registrar/Director of Admissions, MTSOU.
- Refunds shall be credited to the student's bank account only, as per the details provided in the refund request form.

#### 5. Processing Charges

A maximum of ₹1,000 or 5% of the total fees paid, whichever is lower, may be deducted as processing charges in case of full refund eligibility.

## 6. Important Notes

- The 'formally notified last date of admission' shall be published on the official website of MTSOU for each academic session and programme.
- No refund shall be provided in cases of expulsion due to disciplinary reasons or submission of false documents.
- In case of cancellation of admission by MTSOU (due to administrative or academic reasons), full fees will be refunded without deduction.

## 7. Grievance Redressal

- Any grievance related to refund shall be addressed by the University's Student Grievance Redressal Committee in accordance with UGC (Redressal of Grievances of Students) Regulations.
- Students may also approach the UGC grievance portal if the matter is not resolved satisfactorily.

  
19/08/2025  
Registrar

Registrar  
Mata Tripura Sundari Open University  
Gomati-Tripura



MTSOU/SGRC/2025-26/  
August 19, 2025

**STUDENT GRIEVANCE REDRESSAL COMMITTEE**

**OFFICE ORDER**

In compliance to the University Grants Commission (Redressal of Grievances of Students) Regulation, 2023, issued vide F-1-13/2022(CCP-II), dated 11<sup>th</sup> April, 2023, the Board of Management of Mata Tripura Sundari Open University, Tripura has approved appointment of an Ombudsperson and constitution of a Student Grievance Redressal Committee (SGRC) consisting of the following persons.

1. Prof. (Mrs) Saroj Pandey, Former Professor and Director, School of Education, IGNOU, New Delhi – Ombudsperson
2. Prof. Shiva Kumar GN, Dean, Academics, MTSOU, Tripura – Chairperson, SGRC
3. Prof. Jai Vir Pratap Sharma, Director, School of Humanities and Social Sciences, MTSOU, Tripura
4. Prof. Ghanshyam Kumar Singh, Registrar, MTSOU, Tripura
5. Prof. Munish Kumar Sharma, Director, School of Management and Commerce
6. Dr Apurva Joshi, Associate Professor of History, MTSOU, Tripura
7. Er. Ms Tanushree Nandi, Assistant Professor of Computer Science, MTSOU, Tripura
8. Mr Janata Sadhan Jamatia, Assistant Professor of Sociology, MTSOU, Tripura

**PROCEDURE FOR REDRESSAL OF GRIEVANCES BY OMBUDSPERSONS AND THE STUDENT GRIEVANCE REDRESSAL COMMITTEES**

1. On receipt of an online complaint through the University website, [www.mtsou.edu.in](http://www.mtsou.edu.in), the University shall refer the complaint to the Student Grievance Redressal Committee, along with its comments within 15 days of receipt of complaint on the University website.
2. The Student Grievance Redressal Committee, as the case may be, shall fix a date for hearing the complaint which shall be communicated to the institution and the aggrieved student.
3. An aggrieved student may appear either in person or authorize a representative to present the case.
4. Grievances not resolved by the Student Grievance Redressal Committee within 30 days of submission or any dissatisfaction against the decision of the Student Grievance Redressal Committee, the aggrieved student may referred the grievance to the Ombudsperson through email [ombudsperson@mtsou.edu.in](mailto:ombudsperson@mtsou.edu.in).
5. The Ombudsperson shall make all efforts to resolve the grievances within a period of 30 days of receiving the appeal from the aggrieved student(s).
6. All concerned of the University shall extend cooperation to the Ombudsperson and the Student Grievance Redressal Committee in early redressal of the grievances.
7. The Ombudsperson shall, after giving reasonable opportunities of being heard to the parties concerned, on the conclusion of proceedings, pass such order, with reasons thereof, as may be deemed fit to redress the grievance and provide such relief as may be appropriate to the aggrieved student.
8. The University, as well as the aggrieved student, shall be provided with copies of the order under the signature of the Ombudsperson.
9. The University shall comply with the recommendations of the Ombudsperson.
10. The Ombudsperson may recommend appropriate action against the complainant, where a complaint is found to be false or frivolous.

  
19/08/2025  
Registrar

Registrar  
Mata Tripura Sundari Open University  
Gomati-Tripura

# Contact Us

**Campus:** Village Chandrapur Colony, Udaipur, Distt. Gomati (South Tripura), Tripura - 799013

**Agartala City Office:** Opposite International Exhibition Centre, Hapania, Agartala, Tripura-799014



<https://www.mtsou.edu.in/>



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