Mata Tripura Sundari Open University

HEI Profile & Administrative Information :

Application submitted for :

Academic Year: 2025-26	Academic Session: January	Programme to be offered in: ODL

HEI Basic Information :

Registration ID: **HEI-P-U-1386**	Name of the HEI: **Mata Tripura Sundari Open University**	Institution Type:	Year of Establishment: Apr 2024	Mode of Education: Single Mode	City: Udaipur	District: GOMATI
Address_1: Chandrapur Colony		Address_2: VTC Indiranagar		Pin Code: 799013	State: TRIPURA	Email: vice-chancellor@mtsou.edu.in
Telephone: 9011099932	Official Website of HEI: https://www.mtsou.edu.in	Official website for Open & Distance Learning: https://www.mtsou.edu.in				

HEI Authorities

Vice Chancellor

Name of the Vice Chancellor: PROF. MASOOD PARVEEZ	Vice Chancellor Official Email: vice-chancellor@mtsou.edu.in	Vice Chancellor Mobile: 9011099932	Phone (Office): 8448789806

Registrar

Name of the Registrar: PROF. GHANSHYAM KUMAR SINGH	Registrar Official Email: registrar@mtsou.edu.in	Registrar Mobile: 7903296939	Phone (Office): 8448789806

School of Studies

Srno	Name of School of Studies	Name of Head of School of studies	Designation	Mobile No	Highest Education Qualification	Date of Joining	Appointment Letter
1	SCHOOL OF MANAGEMENT STUDIES AND COMMERCE	Prof. Munish Kumar Sharma	Director		PhD	25-04-2024	View
2	SCHOOL OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY	Prof. Manoj Varshney	Director		PhD	12-04-2024	View

HEI Recognition

Recognition status of the HEI as per UGC Act, 1956: SECTION 2(f)	Approval of Statutory Authority: Yes	Copy of relevant page of act allowing HEI to offer the programme in ODL : View

| Whether HEI has approval of the statutory bodies for offering the programme in ODL or Online or Both mode:
Yes | Upload the duly signed minutes of the meeting/relevant document
View | |

UGC DEB Recognition

Whether HEI is recognized by UGC, DEB under UGC (ODL) Regulations, 2017/ UGC (Online Courses or Programmes) Regulations, 2018 or UGC (ODL Programmes and Online Programmes) Regulations, 2020?

Yes

Year	Regulations	Letter No	Date of UGC recognition letter	File
2024-25	DEB_ODL_OL_2020	F.No. a-1/2025 (DEB-NER)	3/13/2025 12:00:00 AM	View (/Uploads/Proposal/recognitionletters/HEI-P-U-1386/HEI-P-U-1386_2024-25_DEB_ODL_OL_2020_recognitionletters

When was SLM delivered to Learner/Student for last academic year?

Type of Material	Date of commencement of academic year/academic session	Date of delivery of SLM to Learner/Student
Printing Material		dd-MM-yyyy
Audio-Video Material	dd-MM-yyyy	dd-MM-yyyy
Online Material	dd-MM-yyyy	dd-MM-yyyy
Computer based Material	dd-MM-yyyy	dd-MM-yyyy

Compliance of Commission decision regarding uploading of annual report of CIQA for recognized/entitled academic year(s)?:- No

Reason (If No): MTS Open University have started functioning from October 2025.

Year	File	HEI link	Action

Whether the HEI has implemented the mandatory UGC DEB ID for enrolling learners under Open and Distance Learning and/or Online mode: :-

NAAC Details

Whether accredited by NAAC? :- No

Grade :-

Score :-

Validity of NAAC :-

Upload NAAC Document :- View

NIRF Ranking

Year :- 2023

Ranking :- NotApplicable

Upload NIRF Certificate :-

Year :- 2024

Ranking :- NotApplicable

Upload NIRF Certificate :-

Year :- 2025

Ranking :- NotApplicable

Upload NIRF Certificate :-

Territorial Jurisdiction

Information regarding Territorial Jurisdiction (For ODL only)

Territorial Jurisdiction of HEI as per its Act :- Within State

Copy of Relevant Page to act: Upload :-View

Territorial Jurisdiction as per UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 :- At Headquarter

Infrastructure

Total Build-up area for Open and Distance Learning activity - Minimum 15000 sq.ft. (carpet area):

Build-up Area Type	Minimum Built up area required as per Regulations	Built-Up Area available(Carpet Area Sq. ft)	Difference	Compliance or Not
Academic	7500			
Administrative	1500			
Academic support such as Library, Reading Room, Computer Centre, Information and Communication technology labs, Video and Audio Labs etc.	4500			
Amenities or other support facilities(Excluding toilets)	1500			
Total built-up area for ODL activities	15000			

Payment History

Sr No	Year	Session	Category	No of programme	Fee Amount	Payment Status	Bank Transaction Reference No	PaymentDate
1	2025-26	January	Programme	2	59000.00	Success	111629769891	04-11-2025

Proposed Programme:

Name of Programme :- MASTER OF COMPUTER APPLICATIONS (COMPUTER APPLICATIONS)	
Programme to be offered in	ODL
Level	PG
Entry Qualification (as per the Specification of Degrees, 2014 and its amendments)	Bachelor's
Duration	2
Name of the Department	SCHOOL OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY
Faculty Details	N.A.
Additional Information	
Academic system followed for proposed programme	Semester
Number of Credits	0
Whether Programme requires Practical or laboratory courses as a curricular requirement	Yes
Regulatory bodies approval upload	View (@Url.Content()View
No. of Batch passed	null
Proposed Student Intake	2000
No. of learners enrolled in programmes in Conventional mode	0
Programme Compilance	
Proposed Annual Fee (in Rs)	
Mode of Evaluation	
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	30
Percentage of End-Semester(%)	70
Pass or Fail Criteria	null
Whether examination through Online(For ODL Programs)	Yes

Name of Programme :- MASTER OF BUSINESS ADMINISTRATION (MANAGEMENT STUDIES)	
Programme to be offered in	ODL
Level	PG
Entry Qualification (as per the Specification of Degrees, 2014 and its amendments)	Bachelor's
Duration	2
Name of the Department	SCHOOL OF MANAGEMENT STUDIES AND COMMERCE
Faculty Details	N.A.
Additional Information	
Academic system followed for proposed programme	Semester
Number of Credits	0
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Regulatory bodies approval upload	View (@Url.Content()View
No. of Batch passed	null
Proposed Student Intake	2000
Programme Compilance	
Proposed Annual Fee (in Rs)	
Mode of Evaluation	
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	30
Percentage of End-Semester(%)	70
Pass or Fail Criteria	null
Whether examination through Online(For ODL Programs)	Yes

PPR (Programme Project Report)

Srno	Name of Progrm	Other Details	
1	**MASTER OF COMPUTER APPLICATIONS (COMPUTER APPLICATIONS)**	Date of Approval of PPR	05-03-2025
		Upload of PPR	View
		Upload Approval of PPR (Minutes of the relevant signature)	View
		Expected outcome	Programme Outcomes (PO's) After completing the MCA programme, students will be able to: PO1 (Critical Thinking): Develop proficiency of techniques, knowledge of vocabulary, to show creative, critical and philosophical thinking of work. PO2 (Professional Skill): Develop understanding of professional needs, responsibilities, and requirements as an art professional. PO3 (Decision Making): Show potential in providing creative solutions to communication of complex phenomena of print media such as books, magazines and newspaper, able to depict and perform in group settings. PO4 (Ethics): Recognize different value systems including their own, understand the moral dimensions of their decisions, and accept responsibility for them. PO5 (Environment and Sustainability): Understand the issues of environmental contexts and sustainable development. PO6 (Self-directed and Life-long Learning): Acquire the ability to engage in independent and life-long learning.
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	
		Whether HEI ensures the compliance of provisions for the Programme Project Report (PPR) as mentioned in Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	
2	**MASTER OF BUSINESS ADMINISTRATION(MANAGEMENT STUDIES)**	Date of Approval of PPR	05-03-2025
		Upload of PPR	View
		Upload Approval of PPR (Minutes of the relevant signature)	View
		Expected outcome	Programme Outcome PO1: Apply knowledge of management theories and practices to solve business problems. PO2: Foster Analytical and critical thinking abilities for data-based decision making. PO3: Ability to develop Value based Leadership ability. PO4: Ability to understand, analyze and communicate global, economic, legal, and ethical aspects of business. PO5: Ability to lead themselves and others in the achievement of organizational goals, contributing effectively to a team environment.
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	
		Whether HEI ensures the compliance of provisions for the Programme Project Report (PPR) as mentioned in Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	

SLM (Self Learning Material)

Srno	Name of Progrm	Other Details		Annexure	Details of Developments of SLM	
1	**MASTER OF COMPUTER APPLICATIONS (COMPUTER APPLICATIONS)**	Whether SLM approved by Statutory Authority of HEI	Yes	**Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:**	Development of SLM	In House Faculty
		Statutory bodies approval upload	View		Percentage of SLM developed by In- House Faculty	100
		When was it prepared	06-01-2025	Yes		
		Last Updated	05-03-2025	**Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:**		
		Name of the faculty who prepared SLM	Prof. Manoj Varshney			
		Designation				
		Department	School of Computer Science and Information Technology	Preparation of Learning Material:- Yes		
		Plagarism Report	View	Preparedness of Learning Material :- Yes		
		SLM Url	https://drive.google.com/drive/folders/1L6gfAtApOM6cOig5ubV0BpFlx-9gibKQ?usp=sharing	**Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020**		
				1 Year:-Yes		
				2 Year:-Not Applicable		
				3 Year:-Not Applicable		

Srno	Name of Progrm	Other Details		Annexure	Details of Developments of SLM	
2	**MASTER OF BUSINESS ADMINISTRATION(MANAGEMENT STUDIES)**	Whether SLM approved by Statutory Authority of HEI	Yes	**Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:**	Development of SLM	In House Faculty
		Statutory bodies approval upload	View		Percentage of SLM developed by In- House Faculty	100
		When was it prepared	06-01-2025	Yes		
		Last Updated	05-03-2025	**Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:**		
		Name of the faculty who prepared SLM	Prof. Munish Kumar Sharma			
		Designation				
		Department	School of Management and Commerce	Preparation of Learning Material:- Yes		
		Plagarism Report	View	Preparedness of Learning Material :- Yes		
		SLM Url	https://drive.google.com/drive/folders/1L6gfAtApOM6cOig5ubV0BpFlx-9gibKQ?usp=sharing	**Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020**		
				1 Year:-Yes		
				2 Year:-Not Applicable		
				3 Year:-Not Applicable		

Regional Centre

Srno	Name of Regional Centre	Address of Regional Centre	City	Pin Code	State	Name of the Coordinator/ Counselor	Contact Details of the Coordinator/ Counselor	Email Details of the Coordinator/ Counselor	Qualification of Coordinator/ Counselor	No. of LSCs covered under Regional Centre
1	Hapania, Agartala	Agartal City Office, Opposite International Exhibition Centre, Hapania, Agartala, Tripura-799014	Agartala	799014	Tripura	Dr. Lalnundika Darlong	8414033730	info@mtsou.edu.in	PhD	0

Learner Support Centre (LSC) details

Srno	Name of College & Address	City	Pin Code	State	Whether the College / institute is Private or Govt	Name of Affiliating University / HEI	Name of Co-ordinator	Contact Details of Co-ordinator	Qualifications	No. of Counsellors
1	Mata Tripura Sundari Open University , Agartala City Office, Hapania, Opposite International Exhibition Centre	Agartala	799014	Tripura	Private	Mata Tripura Sundari Open University	Dr. Pradip Molsom	9362971717	PhD	2

Programme Wise Information

Srno	Name of College/Institute				
1	Mata Tripura Sundari Open University	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		SCIENCES - MASTER OF COMPUTER APPLICATIONS (COMPUTER APPLICATIONS)	No	-	-
		BUSINESS ADMINISTRATION/COMMERCE/ MANAGEMENT/FINANCE - MASTER OF BUSINESS ADMINISTRATION (MANAGEMENT STUDIES)	No	-	-

Human Resources Information

Academic Staff for ODL Programmes

Type of Staff	No. of Staff Exclusively of ODL
Head / Professor	2
Associate Professor	2
Assistant Professor	4

Administrative Staff for ODL Programmes

Type of Staff	Total No. of Staff Exclusively for ODL
Deputy Registrar	1
Assistant Registrar	1
Section Officer	1
Assistants	2
Computer Operators	2
Class-IV / Mult Tasking Staff	1
Technical / Professional	2
Library Assistant	2

Faculty Details for ODL

Srno	Name of Programmes	Faculty

1 — BUSINESS ADMINISTRATION/COMMERCE/MANAGEMENT/FINANCE - MASTER OF BUSINESS ADMINISTRATION (MANAGEMENT STUDIES)

Name of faculty	Designation	Nature of Appointment	Phone	Email	Date of Joining	Appointment Letter
Prof. Munish Kumar Sharma	Professor	Regular	8448789806	munish.sharma@mtsou.edu.in	25--04-2024	(/Uploads/Proposal/fac/HEI-P-U-1386/HEI-P-U-1386_fac_20251101131433_1.pdf)
Dr. Saifullah Khalid	Associate Professor	Regular	8448789806	saifullah.khalid@mtsou.edu.in	25--04-2024	(/Uploads/Proposal/fac/HEI-P-U-1386/HEI-P-U-1386_fac_20251101131433_2.pdf)
Dr. Nyarik Geyi	Assistant Professor	Regular	8448789806	nyarik.geyi@mtsou.edu.in	25--04-2024	(/Uploads/Proposal/fac/HEI-P-U-1386/HEI-P-U-1386_fac_20251101131433_3.pdf)

2 — SCIENCES - MASTER OF COMPUTER APPLICATIONS (COMPUTER APPLICATIONS)

Name of faculty	Designation	Nature of Appointment	Phone	Email	Date of Joining	Appointment Letter
Prof. Manoj Varshney	Professor	Regular	8448709806	manoj.varshney@mtsou.edu.in	25-04-2024	(/Uploads/Proposal/fac/HEI-P-U-1386/HEI-P-U-1386_fac_20251101133813_1.pdf
Dr. Sharmistha Roy	Associate Professor	Regular	8448709806	sharmistha.roy@mtsou.edu.in	24-04-2024	(/Uploads/Proposal/fac/HEI-P-U-1386/HEI-P-U-1386_fac_20251101133813_2.pdf
Dr. Manish Saxena	Assistant Professor	Regular	8448709806	manish.saxena@mtsou.edu.in	24-04-2024	(/Uploads/Proposal/fac/HEI-P-U-1386/HEI-P-U-1386_fac_20251101133813_3.pdf

Compliance

Whether HEI ensure the compliance of entry level qualifications, curriculum, teaching-learning scheme, pattern of question papers for end semester examination or term end examination,pass or fail criteria for all proposed programmes under both mode is same as for conventional programme:-   Yes

Whether all proposed programmes are being offered by the constituent colleges or Departments or Centre for Distance and Online Education:- Yes

Whether the National Credit Framework (NCrF) is being followed for conventional mode:- Yes

Whether the National Credit Framework (NCrF) will be followed for Both(ODL & OL):- Yes

Whether total Programme fee includes all components as per UGC Norms:- Yes

Whether HEI follows the UGC Norms/guidelines for fee and refund policy:- Yes

Whether 75% attendance in all the activities of the ODL/OL Programmes prior to end semester examination or term-end examination:- Yes

Whether Weightages to continous assessment and end-semester examinations or term-end examinations as per the clause mentioned in the Regulations:- Yes

Whether HEI follows Pass/Fail Criteria as per UGC norms :- Yes

Whether Programme Project Report (PPR) prepared for all proposed Programmes and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :-   Yes

Whether HEI ensures the compliance of provisions for the Programme Project Report (PPR) as mentioned in Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :-   Yes

Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :- Yes

Preparedness of SLM of all proposed programmes is as per Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :- Yes

Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :
Preparation of Learning Material:- Yes
Preparedness of Learning Material:- Yes

Whether the Contents of Programme Project Report (PPR) of all proposed programmes contain the following points:

Programme's mission and objectives: Yes

Relevance of the programme with HEI's Mission and Goals: Yes

Nature of prospective target group of learners: Yes

Appropriateness of programme to be conducted in Open and Distance Learning and/or Online mode to acquire specific skills and competence: Yes

Instructional Design: Yes

Procedure for admission, curriculum transaction and evaluation: Yes

Requirement of laboratory support and Library Resources: Yes

Cost estimate of the programme and the provisions: Yes

Quality assurance mechanism and expected programme outcomes: Yes

Proposed Examination center for term-end Examination for ODL/Online programmes for Upcoming Academic Years:

Wheather examination center is within the territorial juridiction of the HEI as per regulations: Yes

Wheather the examination center is located as per Regulations: Yes

Provision of CCTC Cameras: Yes

Provision of Bio-metric attendance: Yes

Provision of Video recording: Yes

Computerization / Digitization Status

Srno	Activities	Yes / No
1	Student registration / Admission	
2	Administration	
3	Finance	
4	Academic activities	
5	Student Support System	
6	Continuous Evaluation	
7	Online Support	

Help Desk:

Help Desk Address: Agartal City Office, Opposite International Exhibition Centre, Hapania, Agartala	Name of Contact Person: Ananta Singha Roy	Designation: Admission Counsellor University	Phone No: 8448789806	Email: info@mtsou.edu.in	Contact hours for Help Desk: 10 AM- 5 PM

Whether HEI has constituted Students's Grivance Refressel Committee : Yes

Details of Ombudsperson:

Name of Contact Person: Prof Saroj Panday	Designation: Professor	Qualification: PhD	Phone No: 9911212565	Email: ombudsperson@mtsou.edu.in

Status of a Court case(s)

Srno	W.P.No	Court / Jurisdiction	Status as on date

Compliance to specific provisions of UGC (ODL Programmes and Online Programmes) Regulations, 2020

The HEI undertakes to ensure all the provisions of the regulation and few specific provisions adherence to the following:

Learner Support Centre defined under these regulations will not be the Learner Support Centre for more than two Higher Educational Institutions at a time to offer programmes in Open and Distance Learning mode:-
Yes

Learner Support Centre will not be set up under a franchisee agreement in any case. :- Yes

Academic and instructional facilities at its Learner Support Centres for Open and Distance Learning mode, and information resources for online delivery of programmes meet all the conditions of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and guidelines issued from time to time. :-
Yes

Intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by HEI shall not be more than three times of the approved intake in conventional mode (in case of Dual Mode). :-
Yes

Learning enrolment under science discipline will commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners (for Open University). :-
Yes

Private University established under a State Act will be eligible to offer programmes under Open and Distance Learning mode through its Head Quarters and UGC approved Off Campus. :-
Yes

Academic and administrative staff has appointed as per University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in the Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulation, 2018 and as amended from time to time. :-
Yes

Academic Staff mentioned in application are exclusively appointed for the proposed programmes. :- Yes

For Undergraduate, Postgraduate and Postgraduate diploma programmes under the discipline of Management, Computer Applications and Travel and Tourism, Higher Educational Institution will adhere to all the norms and standards stipulated by AICTE for offering these programmes in ODL/Online mode :-
Yes

Higher Educational Institution shall not offer its programmes or other related activities through franchising arrangement for the purpose of offering programmes through Open and Distance Learning mode/Online mode: :-
Yes

Examination Centres meet all the guidelines laid under Annexure II of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020. Yes

Upload Affidavit as per the prescribed format :- View

Submission

It is hereby declared and affirmed that the Higher Educational Institution shall adheres to all the provisions mentioned under the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 including following Annexures

☑ Centre for Internal Quality Assurance (CIQA) in Annexure I

☑ Conduct of Examination and Minimum Standards for Examination Centres in Annexure II

☑ Territorial Jurisdiction and Regulating Provisions for Different Types of Higher Educational Institutions in Annexure III (For ODL Programmes)

☑ Human Resource and Infrastructural Requirements in Annexure-IV

☑ Guidelines on Programme Project Report (PPR) in Annexure-V

☑ Quality Assurance Guidelines of Learning Material in Multiple Media and Curriculum and Pedagogy in Annexure-VI

☑ Guidelines on Self-Learning Material and E-Learning Material in Annexure-VII

☑ Learner Support Centres in Annexure-VIII

☑ Assessment Criteria for Offering Online Programmes through Non-SWAYAM Learning Platform as per Annexure-IX

☑ Grievance Redress Mechanism in Annexure-X

Further undertakes to ensure that the HEI shall display on its website a joint declaration by authorized signatories, Registrar and Director of Centre for Internal Quality Assurance, authenticating the documents uploaded on its   website, in compliance of regulation 9 of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. The Higher Educational Institution shall be solely responsible for any legal issues arising out of non-compliance of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI understand that in case information provided is found to be contrary to the fact, it would entail not only withdrawal of permission/recognition for such ODL courses but also for other courses offered by the institutions, on regular and conventional mode

As per Regulation 5(7) No Higher Educational Institution shall offer any Open and Distance Learning Programme and/or Online Programme and admit learners thereto unless it has been granted recognition by the Commission and admission shall not be made in anticipation of the recognition.

HEIs may please note that the mere submission of an application should not be considered as grant of approval and that all application(s) shall be subject to scrutiny with respect to the standards stipulated in the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendments.

Your application successfully submitted on 04-11-2025 under Eligible category