Ref. :- MTSOU/BoM/1/MoM/2025-26/165

April, 30, 2025

MEETING OF THE BOARD OF MANAGEMENT

MINUTES OF THE MEETING

A meeting of the Board of Management of Mata Tripura Sundari Open University, Tripura, was held on 30th April, 2025, to discuss the following items of the agenda.

1. To Consider the Statutes of the University
2. To Consider the Vision and Mission Document of the University
3. To Consider the Constitution of the Academic Council of the University
4. To Consider the Establishment of Schools of Study of the University
5. To Consider Offering of the Certificate, Diploma, PG Diploma, Under Graduate and the Post Graduate Programmes
6. To Confirm the Minutes of the Meeting of the Academic Council held on 5th July 2024 and 5th March, 2025
7. To Consider Commencement of the Academic Session of the University from July 2025
8. Any Other Matter with the Permission of the Chairman

The following Hon'ble members of the Board of Management were participated in the meeting.

1. Prof. Masood Parveez, Vice Chancellor, MTSOU, Tripura – Chairman
2. Prof. P Ramaiah, Pro Chancellor, Mangalayatan University, Aligarh
3. Prof.Parmendra Kumar Dashora, Vice Chancellor, Mangalayatan University, Aligarh
4. Prof. KRS Sambasiva Rao, Vice Chancellor, Mangalayatan University, Jabalpur
5. Prof. Hardeo Singh Yadav, Vice Chancellor, Sikkim Professional University, Gangtok
6. Prof. Kuldeep Sharma, Former Vice Chancellor, Himalayan University, Itanagar
7. Prof. Manoj Varshney, Dean, Academics, MTSOU, Tripura
8. Prof. Jai Veer Pratab Sharma,
9. Prof. Munish Kumar Sharma,
10. Prof. Ankur Agarwal, Finance Officer, MTSOU, Tripura
11. Dr R K Upadhyay, Registrar, MTSOU – Member Secretary

At the outset, Dr R.K. Upadhyay, the Registrar welcomed all the Hon'ble Members of the Board of Management. He then requested Prof. Masood Parveez, Vice Chancellor for the Introductory Remarks.

Prof. Masood Parveez welcomed all the Hon'ble members, and thanked them for giving their consent to be the members of the Board of Management of Mata Tripura Sundari Open University, Tripura. He requested the Members to extend their support for the establishment and functioning of the University.

Prof. Masood Parveez briefed the members on the work done by the University since the notification of the MTSOU Act, 2024 by the Government of Tripura on 27th February, 2024, and the UGC's Notification dated 13th March, 2025 regarding the establishment of the University. He then requested the Registrar to present the Items of Agenda before the Board of Management for their consideration.

Dr. R.K. Upadhyay, the Registrar presented the agenda.

AGENDA NO. 1: TO CONSIDER THE STATUTES OF THE UNIVERSITY

The Registrar presented the draft Statutes of the University and requested the Hon'ble members to give their observations and suggestions on the draft Statutes for its improvement. He further mentioned that the Ordinances, Regulations etc. as per provisions in the MTSOU Act shall be drafted after finalization of the Statues.

The Board of Management examined the draft Statues of the University and suggested for:

1. Inclusion of Standing Committee of the Academic Council, Student Welfare Committee, and the University Research Ethics Committee.
2. Adherence to the UGC guidelines for the appointment of teachers, and the State Government guidelines for the appointment of the Non – Teaching Staff of the University.

As per the observations of the Board of Management constitution of the Standing Committee of the Academic Council, Student Welfare Committee, and the University Research Ethics Committee have been included in the Statues.

It was clarified to the Board that following of the UGC guidelines for the appointment of teachers, and the State Government guidelines for the appointment of non – teaching staff of the University shall be mentioned in the Ordinance / Regulations of the University.

The Board has observed that as per the MTSOU Act, 2024, the Statutes, Ordinances and Regulations of Mata Tripura Sundari Open University, Tripura for its operations need approval of the Government of Tripura.

In view of the above, the Board of Management has resolved that the University may implement the Statutes, Ordinances, and Regulations approved by the Board of Management in its operations. Observations received, if any, from the Government of Tripura may be incorporated on their receipt, and the revised Statutes, Ordinances and Regulations, approved by the Government of Tripura may be implemented thereafter.

MTSOU Statues : ANNEXURE-I

AGENDA NO. 2: TO CONSIDER THE VISION AND MISSION DOCUMENT OF THE UNIVERSITY

The Registrar presented the draft Vision and Mission document of the University before the Board of Management for its consideration.

The Board after examining the Vision and Mission Document approved the Vision and Mission document of the University and suggested for mentioning specifically that the University aims to reach the unreached, the disadvantaged sections of the society to their doorsteps through the use of ICT.

The observations were included in the Vision and Mission document.

Vision & Mission Document : ANNEXURE-II

AGENDA NO. 3: TO CONSIDER THE CONSTITUTION OF THE ACADEMIC COUNCIL OF THE UNIVERSITY

The Registrar presented the Academic Council constituted by the Vice Chancellor for the ratification of the Board of Management.

The Board examined that the Academic Council has been constituted as per provision in the MTSOU Act, and has ratified the same.

MTSOU Academic Council : ANNEXURE-III

AGENDA NO. 4: TO CONSIDER THE ESTABLISHMENT OF SCHOOLS OF STUDY OF THE UNIVERSITY

The Registrar presented the Office Order of the University on the establishment of the six Schools of Study of the MTSOU, Tripura. They are:

1. School of Management Studies and Commerce
2. School of Humanities and Social Sciences
3. School of Computer Science and Information Technology
4. School of Vocational Education and Training
5. School of Tourism and Hospitality Service Management
6. School of Health Sciences

The Board suggested for establishment of School of Applied Science, School of Agriculture, School of Library and Information Science, School of Legal Studies and Research, and the School of Education,

It was clarified to the Board that more Schools shall be proposed in due course of time as per requirement, and the Programmes shall also be offered in the regional language in order to reach to the unreached population of the State living in the rural, remote and geographically unfavourable areas.

Further, the School of Health Science would offer Programmes on Health Education, Nursing, Paramedical Training, Ayurveda and Allied Health Sciences.

The Board after detailed discussion has considered and approved establishment of the six Schools of Studies.

MTSOU School of Studies : ANNEXURE-IV

AGENDA NO. 5: TO CONSIDER THE ESTABLISHMENT OF CENTRE FOR INTERNAL QUALITY ASSURANCE

The Registrar presented the Office Order constituting the Centre for Internal Quality Assurance (CIQA) of the University.

The Board noted that the CIQA has been established following the guidelines of the University Grants Commission, notified through University grants Commission (Open and Distance Learning and Online Education) Regulations, 2020, and hence has approved the CIQA.

The Board has informed that the National Accreditation Council (NAAC) has notified guidelines for constitution of CIQA. The University may establish a CIQA as per the NAAC guidelines for its future requirements.

It was clarified to the Board that the present constitution of the CIQA is as per the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulation, 2020. The revised constitution of the CIQA proposed by the NAAC shall be followed after the same is notified by the UGC.

MTSOU CIQA : ANNEXURE-V

AGENDA NO. 6: TO CONSIDER THE ESTABLISHMENT OF STUDENT GRIEVANCES AND REDRESSAL COMMITTEE

The Registrar presented the Office Order of the University notifying establishment of Student Grievance and Redressal Committee

The Board noted that the Student Grievance and Redressal Committee (SGRC) has been established following the guidelines of the University Grants Commission, notified through University grants Commission (Redressal of Grievance of Students) Regulations, 2023, and hence has approved the SGRC.

MTSOU SGRC : ANNEXURE-VI

AGENDA NO. 7: TO CONSIDER OFFERING OF THE CERTIFICATE, DIPLOMA, PG DIPLOMA, UNDERGRADUATE AND THE POSTGRADUATE PROGRAMMES

The Registrar presented a list of the Certificate, Diploma, PG Diploma, Undergraduate and the Postgraduate Programmes proposed to be offered by the University through ODL mode. It was also mentioned that more Programmes shall be designed and developed as per demand and requirement of the learners from the State of Tripura.

The Board of Management approved the list of the Certificate, Diploma, PG Diploma, Undergraduate and the Postgraduate Programmes proposed to be offered by the University through ODL mode.

MTSOU Proposed Programmes : ANNEXURE-VII

AGENDA NO. 8: TO CONFIRM THE MINUTES OF THE MEETINGS OF THE ACADEMIC COUNCIL

The Registrar presented the Minutes of the Meeting of the Academic Council of the University held on 5th July, 2024 and 5th March, 2025.

The Board of Management confirmed and approved the Minutes of the Meeting of the Academic Council of the University held on 5th July, 2024 and 5th March, 2025.

MTSOU MoM Academic Council 1 : ANNEXURE-VIII-A
MTSOU MoM Academic Council 2 : ANNEXURE-VIII-B

AGENDA NO. 9: TO CONSIDER COMMENCEMENT OF THE ACADEMIC SESSION OF THE UNIVERSITY FROM JULY 2025

The Registrar presented that the University proposes to offer a few Certificate, Diploma, PG Diploma, Undergraduate and the Postgraduate Programmes through ODL mode from the session 2025 – 26, commencing in July, 2025.

He has also reported to the Board that the University has submitted its proposal to the Distance Education Bureau, University Grants Commission (DEB – UGC) on the 8th April, 2025 to offer 04 Undergraduate and 07 Postgraduate Programmes from the Session 2025 – 26, commencing in July, 2025. The list of the Programmes submitted for the approval of the DEB – UGC are:

1. Bachelor of Arts
2. Bachelor of Commerce
3. Bachelor of Computer Applications
4. Bachelor of Business Administration
5. Master of Arts in English
6. Master of Arts in Economics
7. Master of Arts in Sociology
8. Master of Arts in Political Science
9. Master of Business Administration
10. Master of Commerce
11. Master of Computer Applications.

The Registrar further presented the Academic Calendar of the University for starting the Academic Session from July 2025, if the University Grants Commission approves the proposal of the University to offer the 04 UG Programmes and the 07 PG Programmes listed above.

The Board of Management noted the above, and approved the Academic Calendar for the commencement of Academic Session from July, 2025, on approval of the University Grants Commission.
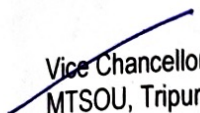
The Board has also advised that the academic support to the learners, in respect of scheduling and conduct of the weekend counselling and interactive sessions as per norms laid down by the University Grants Commission, notified through University Grants Commission (Open and Distance Learning and Online Education) Regulations, 2020.

The Board of Management has approved offering of the Certificate, Diploma, and the PG Diploma Programmes, approved by the Academic Council, from July 2025.

MTSOU Academic Calendar : ANNEXURE-IX

The meeting ended with a vote of thanks to the Chair.

The Minutes of the Meeting of the Board of Management held on 30th April, 2025 are Submitted for the approval of the Hon'ble Vice Chancellor, MTSOU, Tripura.

Registrar
Mata Tripura Sundari Open University
Gomati-Tripura

Vice Chancellor
MTSOU, Tripura

Approval

30.04.2025

Vice Chancellor
Mata Tripura Sundari Open University
Gomati-Tripura